

Monte Burke, CAF Prevention and Transitional  
Benefits Program Manager and  
Karen House, HSB2 CAF Medical Programs  
Program Manager

**Authorized Signature**

**Number:** SS-IM-09-056  
**Issue Date:** 11/03/2009

**Topic:** Systems Issues

**Subject:** Medical Notices

**Applies to (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors                  |
| <input checked="" type="checkbox"/> Area Agencies on Aging        | <input type="checkbox"/> Health Services                                 |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers               | <input type="checkbox"/> Other (please specify):                         |

**Message:**

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Alma R Estrada		
<b>Phone:</b>	503-947-5304	<b>Fax:</b>	
<b>E-mail:</b>	<a href="mailto:Alma.R.Estrada@state.or.us">Alma.R.Estrada@state.or.us</a>		

**Audience:** Staff who work with the Medical program.

A technical problem was identified where a medical notice is being sent to the correct case number and address **but** the wrong client name.

The affected notice is the 76b, the final notice for 19 year olds who must apply for medical as an adult.

OIS is researching this problem and the number affected. This issue did not appear to affect any other notices.

Staff will be informed as soon this issue is resolved. If you have any questions please contact the Service Desk at 503-945-5623.

Thank you.