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Authorized Signature

Number: SS-IM-09-054

Issue Date: 10/15/2009

Topic: Medical Benefits

Subject: OHP Standard Reservation List to Reopen November 1

Applies to (check all that apply):

- |                                     |                               |                                     |   |
|-------------------------------------|-------------------------------|-------------------------------------|---|
| <input type="checkbox"/>            | All DHS employees             | <input type="checkbox"/>            | County Mental Health Directors              |
| <input checked="" type="checkbox"/> | Area Agencies on Aging        | <input type="checkbox"/>            | Health Services                             |
| <input checked="" type="checkbox"/> | Children, Adults and Families | <input checked="" type="checkbox"/> | Seniors and People with Disabilities        |
| <input type="checkbox"/>            | County DD Program Managers    | <input type="checkbox"/>            | Other (please specify): CAF SSP transmittal |

**Message:** The OHP Standard Reservation List will reopen November 1, 2009. Beginning November 1, anyone interested in applying for OHP-OPU (including OHP-OPU CAWEM) will be able to request a reservation. Individuals who request an OHP Standard reservation may be randomly selected to receive an OHP Standard reservation list application ([OHP 7210R](#)).

Similar to the OHP Standard Reservation List process used in 2008, requesters will be able to get on the Reservation List via the web, by phone call or by completing and submitting the OHP Standard Reservation List form ([OHP 3203](#)).

The Statewide Processing Center (5503) will continue to process the majority of the Reservation List applications. Applications for persons age 60 and above will be referred to SPD central office.

**Changes for 2009:** There are some significant policy and process changes for the 2009 Reservation List:

- The [OHP 7210R](#) application will still be mailed to randomly selected requesters, but will not be an eligibility requirement. If the client is already receiving DHS benefits, the worker will be able to use the existing [DHS 415F](#), [OHP 7210](#), [OHP 7210R](#), [OHP 7210W](#) or [SDS 539A](#) application. If the client submits an application other than the [OHP 7210R](#), the worker will be able to use it to determine eligibility for OHP-OPU.
- A date of request for medical benefits will NOT be established when the [OHP 7210R](#) is mailed. Instead, OHP-OPU applicants randomly selected from the

Reservation List will have 45 days from the date the [OHP 7210R](#) is mailed to establish a date of request.

- The Reservation List database is being revised. The 2009 version of the Reservation List database will include many new fields that must be completed, including the date of request for OHP-OPU benefits if randomly selected from the Reservation List. Eligibility workers will also need to select from drop-down menus the reasons for pending or denying benefits and if approved, what benefits were approved.

**Requesters from the 2008 Reservation List:** Approximately 19,000 persons on the 2008 Reservation List who were not randomly selected in 2008 have already been added to the 2009 Reservation List. There will be a limited random selection for the approximately 19,000 requesters carried over from the 2008 List. Persons randomly selected will be mailed an [OHP 7210R](#) on November 16.

**Outreach efforts:** The department will begin an active outreach informational campaign throughout the state. DMAP will distribute materials which will include posters and flyers for DHS/AAA offices, outreach and community partner facilities. DMAP will also distribute The *OHP Standard Reservation List Request form* ([OHP 3203](#)).

DMAP has an OHP Standard Reservation List Web Site at <http://www.oregon.gov/DHS/open/>. It has not been updated yet for 2009, but will be soon.

**Training:** A training announcement will be distributed soon that will list OHP Standard Reservation List training dates. Updated Quick Reference Guides and other training material will be distributed as soon as possible.

**Contacts:** For SSP, contact [SSP-Policy, Medical](#), or:

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For SPD:

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*If you have any questions about this information, contact:*

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