

Karen House

**Authorized Signature**

**Number:** SS-IM-09-039

**Issue Date:** 07/15/2009

**Topic:** Medical Benefits

**Subject:** SSP Medical Notice Revisions to Support the Healthy Kids Program

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                     | <input type="checkbox"/> County Mental Health Directors                               |
| <input checked="" type="checkbox"/> Area Agencies on Aging     | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Children, Adults and Families         | <input checked="" type="checkbox"/> Seniors and People with Disabilities              |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): CAF SSP transmittal group |

**Message:** Oregon's Healthy Kids Plan (HK) has been approved by the legislature. A key component to HK is removing barriers to medical coverage for children. In addition to the upcoming October 2009 and January 2010 policy changes, DHS is implementing comprehensive outreach programs to focus on reaching under-served communities and multi-cultural groups.

To remove barriers for SSP medical program clients at redetermination, 26 Client Maintenance (CM) system notices have been revised to better support medical application policy. The notice revisions let clients know that a new application is not always needed at recertification or periodic redetermination. The English language version of the notices will be implemented right away. Spanish, Russian and Vietnamese translations will be implemented as soon as possible.

**New notice text**

The automatically generated notices have been revised to include the following text:

“Let your local office know right away if you still want DHS medical benefits. You can let your local office know by calling or leaving a note for your worker. The phone number is at the top of the page.

You will get application forms in the mail. You can let your local office know you still want medical benefits by filling out and returning the application. If you return the application, you do not need to call your local office or leave your worker a note.

Did you know you might not have to complete a new application to keep getting DHS medical benefits?

- If you still want medical, let your worker know right away.
- Most of the time, no new application will be needed.
- Sometimes a new application is needed. If you need to turn in a new application, your worker will let you know.
- Even if you do not need a new application, your worker may ask for proofs of income or other items. Your worker will send you a separate notice about proofs.

It is very important to let us know before XX/XX/XX that you still want DHS medical benefits. One of the DHS medical programs is closed to new clients. If you let us know you still want medical before XX/XX/XX, you will not be considered a new client.”

### Policy

This is not a policy change. For SSP medical programs, a new application is not always needed for clients at redetermination per OAR [461-115-0050](#).

### Questions?

If you have questions about the SSP medical program application policy, please contact an SSP medical policy analyst in GroupWise at SSP-Policy, Medical, or:

Joyce Clarkson 503-945-6106 [joyce.clarkson@state.or.us](mailto:joyce.clarkson@state.or.us)  
Michelle Mack 503-947-5129 [michelle.mack@state.or.us](mailto:michelle.mack@state.or.us)  
Carol Berg 503-945-6172 [carol.berg@state.or.us](mailto:carol.berg@state.or.us)

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Please see the contact list above.		
<b>Phone:</b>		<b>Fax:</b>	
<b>E-mail:</b>			