

Xochitl Esparza, TANF Manager

Authorized Signature

Number: SS-IM-09-036

Issue Date: 07-15-2009

Topic: Other: Pursuing Child and Medical Support

Subject: Removal of address of record as a safety option for pursuing child support and medical support

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Message: Effective August 1, 2009, address of record will no longer be available as a safety option for pursuing child support or medical support. This is because address of record implies that the home address of the person asking for address of record will be protected. However, unless address of record is requested at the time a child support case is initiated, the home address of the person asking for address of record may have already been included on child support-related paperwork sent to the other party on the child support case or to court.

Although address of record is no longer available as a safety option, parents and caretakers with a child support case in Oregon who would like an address other than their home address used for child support paperwork may ask the Division of Child Support (DCS) or the local District Attorney (DA) (for cases that are medical only) to use a contact address. A parent or caretaker may ask DCS for a contact address either verbally or in writing at any time.

While a parent or caretaker may contact DCS directly to ask for a contact address, if a DHS worker knows that a client would like to use a contact address, the worker should notify DCS or the DA (for cases that are medical only) of this by calling or emailing the appropriate DCS worker or DA's office. (For a list of DA offices that carry child support cases and contact information for those offices, please go to: http://www.dcs.state.or.us/office_info/das.htm.)

For any child support case that includes an address of record added prior to August 1, 2009, DCS will use the address of record as the contact address.

The change from address of record to contact address does not impact the other child and medical support safety options available. Parents or caretakers with a child support case in Oregon who have a safety concern for themselves or their child may ask for nondisclosure of information based on a claim of risk or for good cause for nonpursuit of child support and medical support.

DCS is adding language to the child support annual notice and the child support Hello Letter to notify those with a child support case in Oregon that they may ask for a contact address. DHS and DCS are working together to update the [DHS 8660](#) (Client Safety Packet on Good Cause) to remove the address of record form and make additional changes. The amended [DHS 8660](#) will be available online on August 3, 2009, and will be distributed to the branch offices in mid-August. (Beginning August, 3, 2009, prior versions of the [DHS 8660](#) should be recycled and the [DHS 8660](#) Version A and Version B used.)

If you have any questions about this information, contact:

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