

Xochitl Esparza, Interim TANF Program Manager
Authorized Signature

Number: SS-IM-08-034
Issue Date: 10/27/2008

Topic: Cash Payments

Subject: TANF Time Limit Policy

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|-------------------------------------|------------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input checked="" type="checkbox"/> | Children, Adults and Families | <input type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input checked="" type="checkbox"/> | Other (please specify): Self-Sufficiency |

Message:

This transmittal covers:

- ✓ Changes in the TANF Time Limit Indian Country exemption.
- ✓ Availability of a TANF Time Limit View Direct report.
- ✓ Ability for staff to view and enter countable months of Tribal TANF or TANF out of state on CI Find.

TANF Time Limits - Indian Country exemption

Federal and State TANF time limit policies allow for a disregard of months on TANF cash assistance when an individual, "Resides in an area described in 18 U.S.C. 1151, and 50 percent or more of the adult residents in the area are employed." DHS receives this data from the Oregon Employment Department.

Previously, case managers had the ability to enter the Indian Country (TLI) exemption code as a need/resource on UCMS, if applicable. To consistently apply this disregard of months to affected TANF recipients, **staff can no longer use and manually input the TLI code.** The Indian Country disregard months will now be applied by Central Office. Other time limit hardship exemption reasons and codes are not affected and staff should continue to use them as appropriate.

To support this system change, Central Office has:

- removed TLI coding from all cases, and
- disregarded any months a person met the Indian Country exemption criteria.

A separate list will be sent to Self-sufficiency managers that includes clients who previously had the TLI code who:

- do not meet the definition for the Indian Country disregard of months; and
- need to have the time limit coding reviewed and updated.

TANF Time Limits – View Direct Report

TANF recipients were recently sent a letter notifying them of the number of countable months of TANF received. The View Direct report, WCM1220R-A, is now available for staff when responding to questions from clients generated by this information. This report shows individuals and their respective number of countable months of TANF received toward the state time limit.

Information regarding the Time Limit field staff will use to input months of Tribal TANF or out-of-state TANF received, will be sent in the next couple of weeks.

CI Find

Policy Transmittal SS-PT-08-029 sent on 9/25/08 included information on how Oregon calculates state TANF time limit months for clients receiving TANF cash assistance. Countable months of TANF for individuals is now available on CI Find.

A new field '**TL**' (Time Limits) has been added to the CI FIND screen. This field is on the bottom right of the screen and replaces the obsolete MDRC field.

The TL field is a quick look at the total number of countable months toward the time limit that a client has received TANF cash assistance. To view the detail screen, enter any nonblank character to the left of TL and press F13.

The TANF Time Limit detail screen has four columns related to countable months:

- Pre 10/07
- Post 10/07
- Out of State/Tribal TANF
- Total

Only countable months of Tribal TANF or TANF out of state can be updated by staff. When countable months of Tribal TANF or TANF from other states have been verified, enter the number of months in the 'Out of State' field and press F9. The system will update the total months column and add the date, time and RACF ID.

Help Windows will be added to the new fields as soon as possible.

Action needed – Local review of this information. Contact Central Office if there are further questions about this transmittal.

If you have any questions about this information, contact:

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