

Select originating cluster

Karen House, Medical Program Manager
Genevieve M. Sundet

Authorized Signature

Number: SS-IM-07-006
Issue Date: 07-13-07

Topic: Medical Benefits

Subject: Updated list for verification of citizenship.

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input checked="" type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input type="checkbox"/> | Children, Adults and Families | <input checked="" type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input checked="" type="checkbox"/> | Other (please specify): CAF SSP |

Message: In the final regulations, CMS expanded the types of documentation that can be used to verify citizenship and identity. Several documents have been added to the [hierarchical list](#) of acceptable documentation.

Modifications to the list of acceptable citizenship documentation are as follows:

- The SAVE database can now be used for purposes of verifying citizenship for naturalized citizens.
- Religious records recorded in the US within 3 months of birth are acceptable as 3rd level evidence of citizenship. Must be an official record recorded with the religious organization. Entries in the family bible are not considered religious records.
- Early school records showing a US place of birth. The record must show the child's name, date of admission to the school, date of birth, a US place of birth, and place of birth of the applicant's parent(s).
- The Roll of Alaska Natives has been approved as 4th level evidence of citizenship.
- Naturalized citizens may now utilize the affidavit process.

Modifications to the list of acceptable identity documentation are as follows:

- Use of 3 or more corroborating documents such as marriage licenses, divorce decrees, high school diplomas and employer ID cards to document the identity of an individual.

- Use of identity affidavits for children up to 16 years of age and in limited cases up to 18 years of age, and also use of identity affidavits for disabled individuals in residential care facilities.
- Use of clinic, doctor and hospital records to verify a child's identity.

An updated [hierarchical list](#) of citizenship/identity documentation was sent out with the transmittal yesterday, and for your convenience has been attached to this transmittal as well. We will also be covering the additions at the Accuracy Summits.

The hardship assistance for paying for citizenship/identity documentation was to end June 30, 2007. DHS has made the decision to extend this aid for another year, through June 20, 2008.

See you at the Accuracy Summits!

If you have any questions about this information, contact:

Contact(s):	Michelle Mack (CAF SSP) 503-947-5129 Joyce Clarkson (CAF SSP) 503-945-6106 Jennifer DeJong (SPD) 503-945-5856		
Phone:		Fax:	
E-mail:			