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SS Medical Programs

Authorized Signature

Number: SS-IM-07-003

Issue Date: 02/27/2007

Topic: Medical Benefits

Subject: Payment for citizenship verification documents extended, clarification on adding babies to CAWEM mother's cases.

Applies to (check all that apply):

- |                                     |                               |                                     |                                      |
|-------------------------------------|-------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/>            | All DHS employees             | <input type="checkbox"/>            | County Mental Health Directors       |
| <input type="checkbox"/>            | Area Agencies on Aging        | <input type="checkbox"/>            | Health Services                      |
| <input checked="" type="checkbox"/> | Children, Adults and Families | <input type="checkbox"/>            | Seniors and People with Disabilities |
| <input type="checkbox"/>            | County DD Program Managers    | <input checked="" type="checkbox"/> | Other (please specify): CAF SSP only |

Message: We have had a few policy clarifications or updates we wanted to share.

Citizenship Documentation Hardship Assistance

DHS has provided assistance in covering the cost of birth certificates and Oregon identification cards since the implementation of the citizenship documentation requirement in September 2006. This provision was set to expire February 28, 2007.

**DHS will extend this hardship assistance through June 30, 2007.**

We can provide assistance when the individual is unable to pay for the required documentation due to:

- Gross income is at or below 10% of the federal poverty level (FPL); or
- Liquid resources are less than \$100; or
- When income, less shelter and utilities, is less than 10% FPL; or
- When the client is homeless; or
- When there is domestic violence.

In circumstances where the individual meets one of these hardships but has a resource to pay the cost of documentation, we will allow them to pay for the documents. We will not purchase driver licenses in place of state ID. We will not pay for passports or naturalization papers except in very rare circumstances. Consult a Medical Program Analyst before paying for passports or naturalization papers.

Payments cannot be made to reimburse the applicant or recipient.

### **Children Born to CAWEM Mothers Citizenship Issue**

The DRA requires a new application before adding children born to CAWEM mothers. DHS has opted not to require a new application and will continue to add all newborns to the case and open their medical when the birth is reported.

The DRA also requires we fully document the citizenship of children born to CAWEM mothers. Due to audit risks, the DHS decision is that we must require citizenship documentation as quickly as possible.

To meet the requirement, support the field and reduce workload, the citizenship documentation requirement for children born to CAWEM mothers is being met with a statewide report worked at the Statewide Processing Center.

Once the newborn is added to the case and medical is opened, the Statewide Processing Center receives this information on a monthly report for children born to CAWEM mothers. Staff verify the birth on BBCN and, in order to meet the identification requirement, send a pend notice for a DHS 0694 Statement of Identity form. They add the CIP coding to the case and narrate their actions.

Upon receipt of the completed DHS 0694, Statewide Processing staff will update the Person/Alias Update screen with the citizenship coding, and will narrate in TRACS.

If the mother doesn't respond, the child's medical benefits are ended. If the mother does respond at a later date, staff should restore the child's medical so there is no break in coverage for the AEN period.

### **DMV Drivers License Changes**

In May 2007, the DMV will implement 'facial recognition' software for all new or renewed Oregon driver licenses (DL). Per the DMV, Oregonians will not be able to get their new DL or ID at the time they file for it. Instead, they will receive an interim card. This interim card will have the individual's picture and identifying information. DHS has determined we will accept this interim card for ID until they get the new, laminated DL or ID in the mail. The interim card can be verified on WVLN, so there should be little room for fraudulent use of the temporary DL or ID.

As more information becomes available, we will keep staff updated.

*If you have any questions about this information, contact:*

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