

Jerry Waybrant, Administrator
Authorized Signature

Number: CW-PT-14-011
Issue date: 12/24/14

Topic: Oregon Safety Model and Differential Response

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other: Form updates

Applies to (check all that apply):

- | | |
|---------------------------------------------------------------|----------------------------------------------------------------------------------|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children’s Residential Services | <input type="checkbox"/> Other (<i>please specify</i>): Child Welfare Programs |
| <input checked="" type="checkbox"/> Child Welfare Programs | |

Rule titles and numbers:	1-AB.1, Introduction to CPS Rules 1-AB.4, CPS Assessment 1-AB.4.1.2, Differential Response Minor changes to: 1-AB.6, Access to LEDS, 1-AB.4.1., Day Care Investigations, and 1-B.2.2.3, Responsibilities During Screening and Assessment of Child Abuse Involving a Department Certified Foster Parent or Relative Caregiver
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<p>Procedure title, chapter and section:</p>	<p>Procedure manual, Chapter 2, Assessment:</p> <ul style="list-style-type: none"> • Section 1, Overview • Section 7, Develop Protective Action Plans, Initial Safety Plans and Ongoing Safety Plans <p>DR procedure manual, Chapter 2, Screening:</p> <ul style="list-style-type: none"> • Section 9, Determination of the Department Response and Type of CPS Assessment • Section 12, Screener Consultation with the CPS Supervisor and/or Designee • Section 13, Role of the Supervisor During the Screening Process <p>DR manual: Chapter 2, assessment</p> <ul style="list-style-type: none"> • Section 1, Overview • Section 3, CPS Assessment Response Timelines • Section 4, Assessment Activities • Section 5, Making the Initial Contact: The First Face-to-Face Contact with the Family • Section 8, Develop Protective Action Plans, Initial Safety Plans and Ongoing Safety Plans • Section 13, Make Child Safety Decision and Determine Whether to Open a Case • Section 22, The Role of the Supervisor <p>DR Manual, Chapter 2, Appendix</p> <ul style="list-style-type: none"> • Family Strengths and Needs Assessment Engagement Tip Sheet • Differential Response Family Interview Guide • Track Assignment Tool
<p>Form numbers and titles:</p>	<p>1534, Protective Action Plan 1149, Initial/Ongoing Safety Plan</p>
<p>Effective date:</p>	<p>12/24/2014</p>
<p>References:</p>	
<p>Web address:</p>	<p>http://www.dhs.state.or.us/policy/childwelfare/policy_releases.htm</p>

When: Wednesday December 24th, 2014 the above rules are effective and all Child Welfare staff are responsible for complying with the rules with the exception of the Differential Response (DR) rule set that only applies to staff in Klamath, Lake and Lane counties where DR has been implemented. On this same date, updated versions of the listed procedures and forms will be available on the DHS website.

Why:

Administrative rule, procedure and forms were revised to (1) assure accuracy and consistency in the rules in general and in how we use OSM language throughout Child Welfare rules (2) correct errors identified in the latest release, and (3) reflect a recent change to Oregon Statute.

What:

The changes are described below in the following categories: OSM rule and procedure, DR rule and procedure, and forms.

OREGON SAFETY MODEL

Rules.

- In I-AB.4.1 and I-AB.6, language was deleted or inserted to accurately refer to safety threats; and
- In I-B.2.2.3 the requirements related to Seniors and Persons with Disabilities were updated to reflect the new applicable divisions/programs.
- In I-AB.1 the definitions of conditions for return, domestic violence and safe were corrected;
- In I-AB.4 one criteria for not completing an assessment was removed (referral content will be addressed in open assessment) as it no longer applies because of the current OR-Kids functionality which allows referrals to be “linked”;
- In I-AB.4 as written the documentation requirements pertaining to delaying the interview with the perpetrator can be misinterpreted to mean not completing the interview;
- In I-AB.4 an exception to filing a petition was drafted and removed, but the documentation of the exception mistakenly was not removed and is being removed now.
- In I-AB.4 language was revised to no longer require documentation of conditions for return in an initial safety plan (only ongoing safety plan).
- In I-AB.4 language was revised to no longer require documentation of the initial safety plan or ongoing safety plan to include how the plan is the least intrusive (however, it still must be the least intrusive).
- Due to the passage of Senate Bill 1548, I-AB.4 is being modified to reflect that a physician assistant or nurse practitioner, in addition to a physician, can conduct a medical assessment when a designated medical professional is unavailable to do so within 48 hours.

Procedures.

- Please note the only changes made to the Procedure Manual are to reflect the changes made to the rules and a minor reorganization of information to assure consistency with OSM training.

DIFFERENTIAL RESPONSE

Rules.

1-AB.4.1.2, Differential Response, was modified in the following ways:

- A requirement was added to assign as a Traditional Response Assessment any new report on an open Department case with an identified impending danger safety threat
- The requirement to consult with a supervisor when assigning any report as a Traditional Response Assessment was removed, however, a requirement to consult with a supervisor when assigning as a Traditional Response Assessment when there is an open Alternative Response Assessment was added.
- A within 24 hours response time line is now assigned on an Alternative Response Assessment when a child has a current injury as a result of the alleged abuse or neglect.
- Support person was added as someone who may accompany the worker at initial contact
- Language mistakenly omitted is being inserted to clarify that a moderate to high needs determination is not made when completing a CPS assessment involving the home of a Department certified foster parent or relative caregiver.

Procedures.

Please note the changes made to the DR Procedure Manual are to reflect the changes made to the administrative rules and:

- Updates and corrections to examples provided
- Added direction to schedule the initial contact at home when the condition of the home is the basis for the referral
- New language on the purpose of the family strengths and needs assessment
- Updates to the Track Assignment Tool appendix
- Addition of two appendices:
 - Family Strengths and Needs Assessment Engagement Tip Sheet
 - Differential Response Family Interview Guide

FORMS

Both the protective action plan (1534) and the initial safety plan/ongoing safety plan (1149) forms have been updated and are available on the DHS website as well as available to order. The changes include:

1534, protective action plan:

- The form was modified to be better understood by parents
- It was noted the plan may not be in place longer than ten days

- It was noted if any plan (protective action, initial safety or ongoing safety plan) includes a parent or child leaving the home without the other this requires a parent to voluntarily consent. If such a plan is needed and the parent does not voluntarily consent or even with voluntary consent the plan needs to be in place longer than ten days a petition must be filed.

1149, initial safety plan/ongoing safety plan:

- The form is available in NCR
- The order to the information documented in the form has changed
- Monitoring the plan, is not a standalone section, but incorporated in the description of the plan
- How the plan is the least intrusive is not documented on the form
- There is a place to document the application of the in-home safety plan criteria
- Distribution of the form is to the parents and the safety service providers

OR-Kids

Changes to OR-Kids to assure consistency with the administrative rule changes and to the updated forms are in process. When these changes are complete an additional transmittal will be sent to detail those changes.

Training:

Due to the minimal nature of the changes, the expectation is that Child Welfare staff will review the transmittal and the revisions. Extensive coaching and training occurred and continues to occur relating to the substantive OSM and DR changes that were implemented May 27th of this year. The changes outlined in this transmittal only serve as clarifications and, in some cases fixes where the rule or procedure was inconsistent with the desired practice that was trained to.

Resources:

The prior policy transmittal related to the initial changes:

http://www.dhs.state.or.us/policy/childwelfare/pt/2014/cw_pt_14_006.pdf

Please contact the Child Safety Program, district CPS consultants or DR consultants, for OSM and DR related questions. For all other questions please contact Deb Carnaghi; contact information is listed below.

Review:

The rules and procedures referenced in this transmittal underwent extensive review by field staff and stakeholders; specifically, policy council, a rule advisory committee, 10 subcommittees with field and community partner representation, parent review, the public comment period, and ongoing feedback from participants in the OSM and DR training efforts. The modifications being made at this time are all consistent with what

was presented in the review process. The statutory change being included was not a part of the review process, but is merely reflecting the new language in law.

If you have any questions about this policy, contact:

Contact(s):	Deborah Carnaghi. CPS Program Coordinator		
Phone:	503.947.5418	Fax:	503.378.3800
Email:	deborah.carnaghi@dhsosha.state.or.us		