

Lois Day, Director of Child Welfare Programs

**Authorized Signature**

**Number:** CW-PT-14-010

**Issue Date:** 11/14/2014

**Topic:** Intellectual/Developmental Disability (I/DD) through the Oregon K Plan

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
 Manual update   
 Other: \_\_\_\_\_

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                     | <input type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Area Agencies on Aging                | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Aging and People with Disabilities    | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS)              |
| <input type="checkbox"/> Children, Adults and Families         | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Child Welfare Transmittals group |
| <input checked="" type="checkbox"/> County DD Program Managers |   |

Policy/rule title:	Procedure: Services for, and placement of, a child with an Intellectual or Developmental Disability (I/DD), whose needs can be met in a foster family setting. Appendix: Who is responsible for what		
Policy/rule number(s):	<a href="#">Chapter 4 Section 14</a> <a href="#">Appendix 4.7</a>	Release no:	
References:	<a href="#">APD-PT-14-038</a>		
Web Address:	<a href="http://www.dhs.state.or.us/caf/safety_model/procedure_manual/ch04/c4-section14.pdf">http://www.dhs.state.or.us/caf/safety_model/procedure_manual/ch04/c4-section14.pdf</a>  <a href="http://www.dhs.state.or.us/caf/safety_model/procedure_manual/appendices/ch4-app/4-7.pdf">http://www.dhs.state.or.us/caf/safety_model/procedure_manual/appendices/ch4-app/4-7.pdf</a>		

**Discussion/interpretation:** The Office of Developmental Disability Services (ODDS) now has the ability to offer more comprehensive services and increase “in-home” supports to children with an Intellectual/Developmental Disability (I/DD), through the Oregon K Plan. The K Plan provides support for children with an I/DD through Oregon Medicaid State Plan.

Services are provided to individuals in the home and community. Living in the following settings would be considered “in-home” for K Plan purposes:

- With the biological parent;
- In Child Welfare-paid foster care;
- With a guardian; or
- With an adoptive family.

This change brings about an opportunity for a significant shift in practice. Historically, Child Welfare would automatically set up ODDS-paid foster care placement for a child with an I/DD who was in the custody of Child Welfare. However, children placed in ODDS-paid foster care have not been able to achieve legal permanency at the same rate as children who are in Child Welfare-paid foster care.

Moving forward, the practice will shift to utilize Child Welfare-paid placements whenever possible. In all cases where the child is in the legal custody of Child Welfare and receiving I/DD services, the Child Welfare worker and the Community Developmental Disability Program (CDDP) worker must work together to determine the least restrictive placement that is in the best interest of the child. First, determine if the child’s needs can be met using a Child Welfare-paid foster care placement with K Plan supports. After consultation between the Child Welfare worker, supervisor, and CDDP occurs, if it is agreed that the child needs a higher level of care, only then will consideration be made to switch to an ODDS-paid placement.

**Implementation/transition instructions:** Procedure changes should be implemented immediately for children in the legal custody of Child Welfare who are experiencing their initial placement in foster care and when children in the custody of Child Welfare are newly determined to be eligible for I/DD services.

For those children who are already in an ODDS-paid foster care placement, transitioning to Child Welfare-paid placement with in-home supports through the K Plan should only occur when it is in the best interest of the child, and if Child Welfare is pursuing options to increase legal permanency through parental reunification, achieving guardianship or adoption.

**Training/communication plan:** This policy transmittal communicates to the field that the procedure change has been implemented. The information in the procedure has already and will continue to be presented at quarterly gatherings (Certification/Adoption, Permanency, Intake) as well as at Program and District Manager meetings.

**Local/branch action required:** Review the changes and ensure staff are following new requirements related to the placement of and services for a child with an intellectual or developmental disability.

**Central office action required:** Ongoing consultation with staff and participation in quarterly meetings.

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:** The procedure and appendix were reviewed by the Peer Advisory and Review Committee (PARC) and Policy Council (PC). Additionally, feedback has been received from ODDS and Child Welfare staff, on an ongoing basis, as information has been shared among the programs.

**Filing Instructions:**

*If you have any questions about this policy, contact:*

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