

Lois Day, Director of Child Welfare Programs

**Authorized Signature**

**Number:** CW-PT-14-007

**Issue Date:** 07/01/2014

**Topic:** Protective Services

**Subject:** OSM and DR Rule and Procedures Update

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
 Manual update   
 Other: \_\_\_\_\_

**Applies to (check all that apply):**

- All DHS employees   
  County Mental Health Directors  
 Area Agencies on Aging   
  Health Services  
 Aging and People with Disabilities   
  Office of Developmental  
 Children, Adults and Families   
 Disabilities Services (ODDS)  
 County DD Program Managers   
 Other (please specify): Child Welfare

|                        |   |             |  |
|------------------------|---|-------------|--|
| Policy/rule title:     | RULES:<br>-Introduction to CPS Rules<br>-CPS Assessment<br>-Day Care Facility Investigations<br>-Access to LEDS in Local Child Welfare Offices<br>-Department Responsibilities During Screening and Assessment of a Child Abuse or Neglect Report Involving the Home of a Department Certified Foster Parent or Relative Caregiver<br>-Differential Response<br><br>PROCEDURES:<br>-Chapter 2, Assessment |             |  |
| Policy/rule number(s): | 1-AB.1, 1-AB.4, 1-AB.4.1, 1-AB.6, 1-B.2.2.3, 1-AB.4.1.2   | Release no: |  |
| Effective date:        | 07/01/2014  | Expiration: |  |

Web Address:

[http://www.dhs.state.or.us/policy/childwelfare/manual\\_1/i-ab1.pdf](http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab1.pdf)  
[http://www.dhs.state.or.us/policy/childwelfare/manual\\_1/i-ab4.pdf](http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab4.pdf)  
[http://www.dhs.state.or.us/policy/childwelfare/manual\\_1/i-ab41.pdf](http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab41.pdf)  
[http://www.dhs.state.or.us/policy/childwelfare/manual\\_1/i-ab412.pdf](http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab412.pdf)  
[http://www.dhs.state.or.us/policy/childwelfare/manual\\_1/i-ab6.pdf](http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab6.pdf)  
[http://www.dhs.state.or.us/policy/childwelfare/manual\\_1/i-b223.pdf](http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-b223.pdf)

**When:** Tuesday July 1, 2014 the above rules are effective and all Child Welfare staff are responsible for complying with the rules with the exception of the Differential Response (DR) rule set that only applies to staff in Klamath, Lake and Lane counties where DR has been implemented.

**What:** Revisions to (1) assure accuracy and consistency in the rules in general and in how we use OSM language throughout Child Welfare rules (2) correct errors identified in latest release (3) reflect recent change to Oregon Statute

- (1) There are a total of three changes made to assure accuracy and consistency in the rules in general and in how we use OSM language throughout Child Welfare rules. Specifically:
  - In [I-AB.4.1](#) and [I-AB.6](#), language was deleted or inserted to accurately refer to safety threats; and
  - In [I-B.2.2.3](#) the requirements related to Seniors and Persons with Disabilities were updated to reflect the new applicable divisions/programs.
- (2) There are a total of six errors corrected from the latest release. Specifically:
  - In [I-AB.1](#) the definitions of domestic violence and safe were corrected;
  - In [I-AB.4](#) one criteria for not completing an assessment was removed (referral content will be addressed in open assessment) as it no longer applies because of the current OR-Kids functionality which allows referrals to be “linked”;
  - In [I-AB.4](#) as written the documentation requirements pertaining to delaying the interview with the perpetrator can be misinterpreted to mean not completing the interview;
  - In [I-AB.4](#) an exception to filing a petition was drafted and removed, but the documentation of the exception mistakenly was not removed and is being removed now; and
  - In [I-AB.4.1.2](#) language mistakenly omitted is being inserted to clarify that a moderate to high needs determination is not made when completing a CPS assessment involving the home of a Department certified foster parent or relative caregiver.
- (3) Due to the passage of Senate Bill 1548, [I-AB.4](#) is being modified to reflect that a physician assistant or nurse practitioner, in addition to a physician, can conduct a medical assessment when a designated medical professional is unavailable to do

so within 48 hours.

Please note the only changes made to the Procedure Manual are to reflect the changes made to the rules.

**Training:** Due to the minimal nature of the changes, the expectation is that Child Welfare staff will review the revisions.

**Resources:**

- The prior policy transmittal related to the initial changes:  
[http://www.dhs.state.or.us/policy/childwelfare/pt/2014/cw\\_pt\\_14\\_006.pdf](http://www.dhs.state.or.us/policy/childwelfare/pt/2014/cw_pt_14_006.pdf)
- Please contact the district Child Safety consultant for OSM related questions and the District DR consultant for DR related questions. For all other questions please contact Deb Carnaghi; contact information is listed below.

**Field/stakeholder review:**     Yes     No

The rules and procedures referenced in this transmittal underwent extensive review by field staff and stakeholders; specifically, policy council, a rule advisory committee, 10 subcommittees with field and community partner representation, parent review, the public comment period, and ongoing feedback from participants in the OSM and DR training efforts. The modifications being made at this time are all consistent with what was presented in the review process. The statutory change being included was not a part of the review process, but is merely reflecting the new language in law.

*If you have any questions about this policy, contact:*

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|--------------------|--|-------------|--------------|
| <b>Contact(s):</b> | Deborah Carnaghi   |             |              |
| <b>Phone:</b>      | 503-947-5418   | <b>Fax:</b> | 503-378-3800 |
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