

Lois Ann Day, Administrator
Office of Safety & Permanency for Children

Authorized Signature

Number: CW-PT-11-008

Issue Date: 10/20/2011

Topic: Protective Services

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other: _____

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): Child Welfare |

| | | | |
|------------------------|---|-------------|--|
| Policy/Rule Title: | Notice and Review of Founded Dispositions | | |
| Policy/Rule Number(s): | I-A.6.1/ 413-010-0700 thru 413-015-0750 | Release No: | |
| Effective Date: | 10/06/2011 | Expiration: | |
| References: | | | |
| Web Address: | http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-a61.pdf | | |

Discussion/Interpretation:

This temporary rule is being filed to change the founded disposition review process which currently exists at the local office level and central office level. Nothing in this temporary rule changes the rights of an individual to have a founded disposition reviewed nor does it change the process by which the individual requests the review.

In substance, the modifications result in the following changes at the local office level:

- (1) The Local Office CPS Founded Disposition Review Committee makes a recommendation (not a decision); and
- (2) The decision making authority that used to be with the committees is now with the Child Welfare program manager or designee.

PLEASE NOTE: There is a workload impact to these changes that will directly affect the Child Welfare program manager or designee.

Training/Communication Plan: Due to the immediate effective date, prior training is not possible. All CPS supervisors, Child Welfare Program Managers and other staff who have an active role in CPS founded disposition reviews are expected to read the administrative rule, identify the changes to the review process and incorporate the changes prior to the next scheduled local office review.

If after review of the rule, there are questions, please contact Deb Carnaghi, CPS Program Coordinator or a CPS Consultant.

Local/Branch Action Required: The local Child Welfare offices must thoroughly review the modifications to the rule and make the necessary changes to the local office CPS Founded Disposition Review in order to assure compliance.

Central Office Action Required: The CPS Program must thoroughly review the modifications to the rule and make the necessary changes to the Central Office CPS Founded Disposition Review in order to assure compliance.

Field/Stakeholder review: Yes No

If yes, reviewed by: Because it was necessary to change this rule promptly, the rule was filed in a manner that allowed for an immediate effective date. While this version of the rule is now effective, there will be ample opportunity for review and for feedback to be considered and incorporated.

Filing Instructions:

If you have any questions about this policy, contact:

| | | | |
|--------------------|--|-------------|--------------|
| Contact(s): | Deborah Carnaghi | | |
| Phone: | 503.947.5418 | Fax: | 503.378.3800 |
| E-mail: | deborah.carnaghi@state.or.us | | |