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Office of Safety & Permanency for Children

Authorized Signature

Number: CW-PT-10-006

Issue Date: 06/30/2010

Topic: Foster Care

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other: _____

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Policy/Rule Title:	I-E.3.3.1 Psychotropic Medication Management		
Policy/Rule Number(s):	OAR 413-070-0400 through 0490	Release No:	6/30/10
Effective Date:	June 30, 2010	Expiration:	
References:			
Web Address:	http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-e331.pdf		

Discussion/Interpretation:

These rules are being changed to comply with the statutory changes in ORS 418.517 regarding the Department’s oversight of psychotropic medications prescribed for children in substitute care. Effective with these administrative rule revisions, the Department requires the consent from a child welfare program manager or designee prior to administration of a new prescription of a psychotropic medication for a child in substitute care.

In addition, under certain conditions there are requirements for additional assessment prior to administration of a new psychotropic medication and an annual review of prescribed medications.

Implementation/Transition Instructions:

The managers and supervisors are attending training regarding these administrative rule revisions. Information has been sent to all foster parents and providers, and has

been provided to DMAP providers who serve the children in substitute care and to the courts.

All staff should read and review the revised administrative rules.

Training/Communication Plan:

Training is being provided to managers and supervisors around the state at various locations, through V-con, and during the July supervisor quarterlies.

Local/Branch Action Required:

Local child welfare offices should read and review these administrative rules and ensure processes are in place for timely review and consideration of proposed psychotropic medications for a child in substitute care.

Chapter 4, Section 21, of the Procedure Manual on medical care services has been revised and is posted on the Procedure Manual site. Local child welfare offices should read and review this section, particularly Subsection M regarding psychotropic medications and Appendix 4.14, the Medication Chart, which has been updated.

http://www.dhs.state.or.us/caf/safety_model/procedure_manual/index.html.

Staff should also become familiar with the forms related to consent for medication (CF 173C, Psychotropic Medication Consent Form) and have them readily available for use. Branch offices should ensure there is a standardized process to get consent forms to the child welfare program manager or designee in a timely manner.

The Department has also added a dedicated webpage for information on the psychotropic medication policy. It can be reached through the following link:

<http://www.oregon.gov/DHS/children/policy-med-psychotropic.shtml>

Central Office Action Required:

The Central Office staff will be available to respond to case specific questions through the Personal Care RN Manager. Training is being made available throughout the state and consultation will be provided upon request.

The annual review of children’s medication is being coordinated through the Drug Use Review Program and reports will be sent to the individual child’s caseworker.

Field/Stakeholder review: Yes No

If yes, reviewed by: These rules were reviewed through the following groups: Rule Advisory Committee, CAF Policy Council, and during a monthly Child Welfare Program Manager meeting.

Filing Instructions:

If you have any questions about this policy, contact:

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