

Nancy K. Keeling  
Authorized Signature

**Number:** CW\_PT\_08\_05  
**Issue Date:** 01/01/2008

**Topic:** Protective Services

**Transmitting (check the box that best applies):**

- New Policy   
  Policy Change   
  Policy Clarification   
  Executive Letter  
 Administrative Rule   
  Manual Update   
  Other: \_\_\_\_\_

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors       |
| <input type="checkbox"/> Area Agencies on Aging                   | <input type="checkbox"/> Health Services                      |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers               | <input type="checkbox"/> Other (please specify):              |

Policy/Rule Title:	Introduction to CPS Rules; Screening; CPS Assessment; Day Care Facility Investigations		
Policy/Rule Number(s):	I-AB.1, I-AB.2, I-AB.4, I-AB 4.1 OAR 413-015-0115, OAR 413-015-0205; OAR 413-015-0415	Release No:	
Effective Date:	1-1-08	Expiration:	4-11-08
References:	ORS 418.005		
Web Address:	<a href="http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab1.pdf">http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab1.pdf</a> <a href="http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab2.pdf">http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab2.pdf</a> <a href="http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab4.pdf">http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab4.pdf</a> <a href="http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab41.pdf">http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-ab41.pdf</a>  <a href="http://www.sos.state.or.us/archives/rules/OARS_400/OAR_413/413_015.html">http://www.sos.state.or.us/archives/rules/OARS_400/OAR_413/413_015.html</a>		

**Discussion/Interpretation:**

OAR 413-015-0115 is being amended to implement HB 3113 and add definitions of “day care facility” and “private child caring agency” for use in child protective services rules. This amendment amends a recent temporary amendment to this rule.

OAR 413-015-0205, about screening activities in child protective services, is being amended to clarify screening activities a screener must complete, including existing policy on the handling of “unable to locate” dispositions at screening when found in the history of the family’s case. This amendment amends a recent temporary amendment to this rule.

OAR 413-015-0415, about child protective services assessment activities, is being amended to clarify the Department’s responsibility for review of “unable to locate” dispositions when found in the history of a family and add consultation with supervisor when using the “unable to locate” disposition. This amendment amends a recent temporary amendment to this rule.

**Implementation/Transition Instructions:**

**Training/Communication Plan:** Rule revisions were explained during recent telephone conferences with CPS supervisors throughout the state. Legislative changes resulting in rule revisions have been discussed at Child Welfare and District Managers meetings; Legislative Road Show: CPS quarterlies and Supervisor quarterlies.

**Local/Branch Action Required:** All CPS staff and supervisors should review and become familiar with these rule revisions.

**Central Office Action Required:** Central Office Child Protective Services staff will provide ongoing consultation on the implementation of these rules.

**Field/Stakeholder review:**  Yes  No

**If yes, reviewed by:**

**Filing Instructions:**

*If you have any questions about this policy, contact:*

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