

Select originating cluster

Policy Transmittal

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Authorized Signature

Number: cw_pt_06_024
Issue Date: 09/12/2006

Topic: Agency-wide Policy

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other: _____

Applies to (check all that apply):

- All DHS employees
 County Mental Health Directors
 Area Agencies on Aging
 Health Services
 Children, Adults and Families
 Seniors and People with Disabilities
 County DD Program Managers
 Other (please specify): Child Welfare

Policy/Rule Title:	Development of Rules and Policies		
Policy/Rule Number(s):	III-A.11.1	Release No:	N/A
Effective Date:	September 1, 2006	Expiration:	N/A
References:			
Web Address:	http://www.dhs.state.or.us/policy/childwelfare/manual_3/iii-a111.pdf		

Discussion/Interpretation: Policies III-F.1.2 (Development and Distribution of Policy) and III-F.1.4 (Administrative Rules Policy and Procedure) are repealed and replaced with a single policy, III-A.11.1 (Development of Rules and Policies). This policy provides guidelines for developing administrative rules and policy, including the sequential process for review and comment by Field Review Teams, Policy Council, the Department of Justice, and the Director of CAF.

Implementation/Transition Instructions: No special instructions

Training/Communication Plan: No training planned as this time

Local/Branch Action Required: Circulate to Policy Council representatives and members of Field Review Teams

Central Office Action Required: Read the policy if you are involved in the process

to develop Child Welfare policies or rules.

Field/Stakeholder review: Yes No

If yes, reviewed by: Child Welfare Policy Council

Filing Instructions: Not applicable

If you have any questions about this policy, contact:

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