

Select originating cluster

Policy Transmittal

Nancy K. Keeling
Authorized Signature

Number: CW_PT_06_010
Issue Date: 3/3/06

Topic: Adoptions

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other: _____

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): Private Adoption Agencies; Court Appointed Special Advocates (CASAs); and, those involved in the adoption committee process for children in State custody. |

Policy/Rule Title:	Release of Adoption Home Study Reports		
Policy/Rule Number(s):	I-A.3.3	Release No:	
Effective Date:	02/06/06	Expiration:	
References:			
Web Address:	http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-a33.pdf		

Discussion/Interpretation: This rule is being filed as a temporary rule. It specifies when adoptive home studies must be released to CASA and child's attorney.

Implementation/Transition Instructions:

Training/Communication Plan: Training will occur as part of statewide Freeing and Placing Training. There is also a training that will occur via teleconferencing for both child welfare workers and CASAs. Training will occur in the next 4 months.

Local/Branch Action Required: Review rule and ensure practice is reflective of the rule.

Central Office Action Required: Review rule, ensuring that practice is reflective of the rule. Finalize the rule.

Field/Stakeholder review: Yes No

If yes, reviewed by: CASA representative participated in the drafting of the rule. Committee that worked on the rule had representation from CASA, and Child Welfare staff from central office and the field.

Filing Instructions:

If you have any questions about this policy, contact:

Contact(s):	Lois Day, Adoptions Manager		
Phone:	(503) 947-5358	Fax:	(503) 945-6633
E-mail:	lois.day@state.or.us		