

	STATE OFFICE for SERVICES to CHILDREN and FAMILIES CLIENT SERVICES MANUAL I ISSUED BY: Program Operations EFFECTIVE DATE: September 17, 1996	NUMBER: I-G.1.10
		SECTION: G. Adoption
		SUBSECTION: 1. SOSCF Adoption Program
SUBJECT: 10. Supervision of an Adoptive Placement		

Interpretation: Manager,
Permanency and Adoptions

Approval: *Cathy Hopper for*
Assistant Administrator,
Program Operations

REFERENCES: SOSCF Policy I-B.3.3, Sharing and Transfer of Case Responsibility

PURPOSE

413-120-0800 The purpose of these rules is to define the standards for supervision of adoptive placements and to assist adoptive families with integration of a child into the adoptive family.

Statutory Authority: HB2004

Stats. Implemented: HB2004

DEFINITIONS

413-120-0810 (1) "Adoptive Placement" is the placement of a child for adoption, including any action which results in a decree of adoption.

(2) "Legalization" is the process of giving an adoptive placement legal validity.

(3) "Supervision" means to monitor and support the child and his/her adoptive family and to report on the status and adjustment of the child and the adoptive family, and to provide related services until the adoption is finalized.

Statutory Authority: HB2004

Stats. Implemented: HB2004

VALUES

413-120-0820 (1) Adoptive families should be empowered to make decisions for the child placed in their home for adoption.

(2) Creating legal relationships in a timely manner is important in achieving permanency for a child.

(3) During the supervision period, safety standards and a child's physical, mental and emotional needs should be monitored.

Statutory Authority: HB2004

Stats. Implemented: HB2004

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PROCEDURES

413-120-0830 (1) Supervision of placements for children who are placed with adoptive families shall include support for the adoptive family in providing optimal care for the child during the integration process and assistance with legalization. Supervision by the supervising worker should include:

(a) At least monthly face-to-face visits with the child and the adoptive parent(s) for the first six months of adoptive placement, or until finalization. After six months of supervision, with agreement of the supervising worker, supervisor and adoptive parents, bi-monthly face-to-face visits with the child and adoptive parent(s) shall occur until finalization. In the case of a current caretaker adoptive placement where the child(ren) has resided in the current caretaker home consecutively for six months, with the agreement of the supervising worker, supervisor and adoptive parents, bi-monthly supervision with the child and adoptive parents can occur instead of monthly face-to-face visits until finalization. Visits are to assess safety standards, child's physical, mental and emotional needs and the quality of the relationship between the adoptive parent(s) and the child as well as the child's behavior and emotional adjustment to the placement. The supervising worker will document the date and content of face-to-face visits in the case file;

(b) Referrals to services to assist the child or adoptive family with the integration process, when applicable;

(c) Completion of the adoption assistance process, when appropriate;

(d) Completion of administration reviews for PL 96-272 throughout the supervisory period;

(e) Completion of a progress report twice a year. The CF 147 can be used in lieu of an additional progress report if it includes specific information about the child's adjustment in the adoptive placement.

(2) Case responsibility for children in adoption placements is outlined in SOSCF policy I-B.3.3, Sharing and Transfer of Case Responsibility.

(3) Protective service concerns will be addressed following branch sensitive issue procedures.

(4) Non-protective services concerns shall be addressed with the supervisor or designated branch authority.