

<b>Policy Title:</b>	Supervision and Support of an Adoptive Placement – OAR		
<b>Policy Number:</b>	I-G.1.10 413-120-0800 thru 0880		<b>Effective Date:</b> 7/01/01

Approved By: *on file*

Date Approved:

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Policy	Procedures	Forms, etc.	Definitions	References	Contact	History
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**Reference(s):**

- ORS 418.170-.281
- SOSCF Policy I-B.3.3, Sharing and Transfer of Case Responsibility

**Form(s) that apply:**

- None referenced.

**Rules:**

**PURPOSE**

**413-120-0800** The purpose of these rules is to define the standards for supervision of adoptive placements and to assist adoptive families with integration of a child into the adoptive family.

**Statutory Authority: ORS 418.005**

**Stats. Implemented: ORS 418.270 to 418.281**

**DEFINITIONS**

**413-120-0810 (1) "Child's Worker"** is the SOSCF staff person assigned primary responsibility for a child served by SOSCF.

**(2) "Legalization"** is the process of finalizing an adoptive placement so that an adoption decree is issued by a court.

**(3) "Legal Risk Placement"** means that SOSCF believes that an adoption is in the best interest of the child; that the child is placed in an approved adoptive home; and that the agency intends to approve this placement for adoption if the child becomes legally free for adoption.

**(4) "Placement for the Purpose of Adoption"** means a legal risk placement or an adoptive placement.

**(5) "Supervising Worker"** is the worker providing supervision to the adoptive placement.

**(6) "Supervision"** means to monitor and support the child and his/her adoptive family and to report on the status and adjustment of the child and the adoptive family, and to provide related services towards the legalization of the adoption. Supervision includes but is not limited to face-to-face contact, phone contact, correspondence, contact with third parties and observation.

**Statutory Authority: ORS 418.005**

**Stats. Implemented: ORS 418.270 to 418.281**

## **VALUES**

**413-120-0820 (1)** SOSCF should empower adoptive families to make decisions for the children placed in their homes for adoption.

**(2)** Creating legal relationships in a timely manner is important in achieving permanency for a child.

**(3)** During the supervision period, SOSCF or its contracted agents should monitor safety standards and a child's physical, mental and emotional needs.

**Statutory Authority: ORS 418.005**

**Stats. Implemented: ORS 418.270 to 418.281**

## **PROCEDURES**

**413-120-0830 (1)** Case responsibility for children in adoption placements is outlined in SOSCF Policy I-B.3.3, Sharing and Transfer of Case Responsibility.

**(2)** Supervision of the placement of a child placed with an adoptive family shall include support for the adoptive family in providing optimal care for the child during the integration process and assistance with timely legalization of the adoption. The supervising worker is responsible for the following:

**(a)** Face-to-face visits to assess safety standards, child's physical, mental and emotional needs and the quality of the relationship between the adoptive parent(s) and the child as well as the child's behavior and emotional adjustment to the placement. The supervising worker shall document the date and content of face-to-face visits in the case file. Visits shall occur as follows:

**(A)** At least monthly face-to-face visits with the child and the adoptive parent(s) for the first six months of adoptive placement or until legalization.

**(B)** After six months of supervision, with agreement of the supervising worker, supervisor of the supervising worker and adoptive parents, bi-monthly

face-to-face visits with the child and adoptive parent(s) shall occur until legalization.

**(C)** In the case of a current caretaker adoptive placement where the child(ren) has resided in the current caretaker home consecutively for six months, with the agreement of the supervising worker, supervisor of the supervising worker, and adoptive parents, bi-monthly instead of monthly face-to-face visits with the child and adoptive parents may occur until legalization.

**(b)** Referrals to services to assist the child or adoptive family with the integration process, when applicable;

**(c)** Completion of the adoption assistance process, when appropriate;

**(d)** Completion of administration reviews for PL 96-272 throughout the supervisory period, except in the case of a legal risk placement where the child's worker always has this responsibility;

**(e)** Completion of a progress report twice a year. The CF147 can be used as the progress report if it includes specific information about the child's adjustment in the adoptive placement.

**(3)** If a child is legally free for adoption, is placed in the home of a current caretaker as defined in OAR 413-120-0510(2) for the purpose of adoption, and has resided in the home of the current caretaker for at least six (6) consecutive months, it is the SOSCF expectation that the worker shall move towards legalization of the adoption immediately after designation of the adoptive placement. If the child is legally free for adoption and is placed in the home of a non current caretaker for the purpose of adoption, and has resided in this home for six (6) consecutive months, the worker and supervisor may move immediately towards legalization of the adoption if they believe that the placement is stable and legalization at this time is in the best interest of the child.

**(4)** Protective service concerns shall be addressed following branch sensitive issue procedures.

**(5)** Non-protective services concerns shall be addressed with the supervisor or designated branch authority.

**(6)** The supervising worker of the adoptive placement shall make a recommendation to the Central Office Adoption Services Unit to legalize the adoption upon completion of the supervisory period, taking into consideration the best interest of the child and the adoptive family, as well as the following criteria:

**(a)** Progress of the child and the adoptive family through the supervision period;

**(b)** Completion of the adoption assistance process;

**(c)** Receipt of required case file documentation by central office;

(d) Availability of post legal adoption services.

(7) A final progress report should be sent to the child's worker, when the placement is not supervised by the child's worker.

**Statutory Authority: ORS 418.005**

**Stats. Implemented: ORS 418.270 to 418.281**

### Contact(s):

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### Policy History

- 09/17/96 (*Not available electronically*)
- [10/01/03](#)
- [07/01/10 thru 12/28/10](#)
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- [01/15/13](#)