

Policy Title:	Guardianship Assistance – Temporary OAR		
Policy Number:	I-E.3.6.2 413-070-0900 thru 0982		Effective Date: 1/01/04 thru 4/28/04

Approved By: *On file*

Date Approved:

Policy

Forms, etc.

Definitions

References

Contact

History

Reference(s):

- Title IV-E Waiver Terms and Conditions
- Fostering Connections to Success and Increasing Adoptions Act of 2008 (Public Law (P.L.) 110-351)
- ACYF-CB-PI-08-05
- ACYF-CB-PI-08-007 Program Instruction for P.L. 110-351
- I-A. 5.1 Contested Case Hearings

Form(s) that apply:

- CF 803 – CANS Results (Ages 0 to 5)
- CF 804 – CANS Results (Ages 6 to 20)
- CF 0966 - Consent of Parent to Guardianship
- CF 0967a - Letter to Relative Regarding Use of Vendor Attorney
- CF 0967B - Guardianship Assistance Legal Fee Agreement
- CF 0967C Attorney Agreement to Accept DHS Rate of Reimbursement
- CF 0970 - Assessment for Guardianship Assistance
- CF 0971 - Guardianship Assistance Agreement
- CF 0972 - Guardianship Review Report
- CF 0973 - Guardianship Assistance Application - Title IV-E Determination
- CF 0974 - Guardianship Assistance Application - Family Information
- CF 0975 - Duties of a Guardian
- CF 0977 - Annual Guardian's Court Report
- CF 0976 - Choices Chart
- PAM 9702 - pamphlet on Subsidized Guardianship

Rules:

413-070-0900
Purpose

- (1) The State of Oregon, Department of Human Services (the Department) received federal approval in July, 1999 from the Department of Health and Human Services (HHS), Administration for Children and Families, to operate a three year Guardianship Assistance demonstration project pursuant to Section 1130 of the Social Security Act (the Act); Titles IV-E and IV-B of the Act; and Public Law 103-432. HHS reserves the right to withdraw Oregon's right, at any time, to operate this project. Tribal participation is described below in OAR 413-070-0917. Under the IV-E waiver demonstration project, relatives and foster parents, who are providing care for certain children meeting specific eligibility criteria and in the custody of the Department may have an opportunity to assume a complete parenting role by becoming the child's legal guardian. The Guardianship Assistance program, modeled after the Federal Adoption Assistance Program creates another permanency option for children. Many caretakers making a permanent commitment to children in their care will benefit from the financial and medical assistance offered under the demonstration project.
- (2) The purpose of these rules is to set forth criteria used to determine subsidized guardianship as a permanency planning option for children in substitute care. Adoption is usually the preferred permanent plan when children cannot successfully be reunited with their parents, but this choice is not viable for all. The Department is expanding the choices for children and families to include the establishment of legal custody and guardianship for children for whom adoption does not best serve the permanency needs of the child.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0905

Definitions

- (1) "Guardianship Agreement" means a written agreement between DHS and the prospective guardians, signed prior to the establishment of guardianship, to provide guardianship assistance.
- (2) "Guardianship Assistance" means financial and/or medical benefits to guardian families for costs associated with the needs of the child under their guardianship. Benefits may be in the form of cash and/or Medicaid coverage and/or nonrecurring legal costs in establishing the guardianship and/or Title XIX Personal Care payments.
- (3) "Qualified Vendor Attorneys" are qualified attorneys, including Legal Aid Program attorneys who have signed a legal fees agreement with the Department to accept the Department's currently established standard payment, plus reimbursement of any personal costs incurred for court fees and the filing of mandatory court papers, or for obtaining birth certificates when establishing non-contested guardianships for children in the Department's care and custody, or to process adoptions.
- (4) "Waiver" means the waiver of certain provisions and program regulations of Title IV-E of the Social Security Act for a demonstration project approved under specific terms and conditions by the U.S. Department of Health and Human Services, Administration for Children and Families.

- (5) "Legal Custody and Guardianship" means that an adult, other than a legal parent of the child, has been made legally responsible for a minor child and the local Department's commitment order has been rescinded.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0910

Values

- (1) The protection and safety of a child are always the first priorities. Services are child centered and family focused.
- (2) The Department supports permanency for children and recognizes that sometimes neither family reunification nor termination of parental rights and adoption best serve the permanency needs of the child.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0915

Eligibility

- (1) Under the Title IV-E Waiver federal terms and conditions and state legislative approval, the Department shall operate a guardianship demonstration project providing guardianship assistance to eligible children. Children in foster care for whom the Department is making a IV-E foster care maintenance payment (including children in tribal custody) may participate in the project. Children in foster care are ineligible to participate in the project when responsibility for their substitute care placement or Title XIX maintenance payment rests with the mental health or developmental disability system.
- (2) Under the terms and conditions of the Guardianship Assistance Waiver demonstration project, children and their caretakers must meet the State established criteria to participate in the demonstration. The Department will comply with the general provisions over the full term of the Waiver demonstration project as stated in Oregon's approved amended Waiver demonstration project terms and conditions.
- (3) There is no limit to the number of eligible children who may participate in the Guardianship Assistance Demonstration Project. However, the project is time-limited. Should federal funding end, children found eligible for and receiving Guardianship Assistance prior to the termination of the demonstration project will continue to receive monthly general fund payments at the project's conclusion. Funding will continue until they reach age 18 or otherwise become ineligible as defined by policy. Continuous program funding from the State's general fund coffers for children enrolled in the project was sought and approved by the 1999, 2001, and 2003 Oregon legislative sessions.
- (4) The Department will offer this new option only when other permanency goals, including return to the parent(s) or adoption are determined not to be in the child's best interest. The Department will represent the guardianship option to families as one which will

normalize and stabilize family life, empower care givers in assuming the complete parenting role and minimize the level of state intrusion into their lives. For example, because the children will no longer be committed to the custody of the Department, the care givers will no longer be required to get permission from the Department local office to take the child out-of-state for any reason, the placement will no longer be subject to Citizen Review Board substitute care reviews, and care givers will no longer be expected to participate in such reviews.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0917

Eligibility For Tribal Participation

- (1) All Title IV-E eligible children in the legal care and custody of a tribe having a title IV-E agreement with the Department may be considered for participation in the Title IV-E Guardianship Assistance Demonstration Project. The following policy exceptions apply to Tribal children:
 - (a) Tribal children of any age and in the legal care and custody of the tribe in a related or unrelated certified foster home may be considered for participation in the Guardianship Demonstration Project.
 - (b) Foster homes certified by the tribe and meeting tribal standards for licensing foster home are equivalent to licensing or approval by the State. A potential guardian family will have a strong commitment to the child, be a safe and suitable placement, and meet tribal standards for ongoing care. The tribe will make a separate visit to the home to conduct a specialized guardianship assessment of the Department's design, to document the appropriateness of the family to participate in the subsidized Guardianship Demonstration Project.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0920

Policy

The Department or participating tribe may support a legal guardianship provided the following assurances are met:

- (1) The child has been in the Department or participating tribe's legal custody for more than twelve months. The Department may waive this requirement in certain situations, when a written justification referencing OAR 413-110-0330 in determining permanent plans for children is prepared by the Department local office or tribe and reviewed and approved by DHS local Branch Permanency/Adoption Committee or tribal committee and the Department local Child Welfare Program Manager or tribal manager. Final approval to waive this requirement must be obtained from the Permanency and Adoption Manager or his/her designee.
- (2) The child is in foster care and receiving a Title IV-E foster care payment.

- (a) The child's eligibility for IV-E foster care maintenance payments will be reviewed and eligibility confirmed from the first of the month prior to the month in which the prospective guardians sign the application for guardianship assistance through the date the application was signed.
 - (b) Children temporarily ineligible for Title IV-E due to lump sum benefits are considered to be eligible for assisted guardianship once the lump sum is expended;
 - (c) Children for whom Title IV-E payments are being made with an SSI application pending may also be considered for assisted guardianship;
 - (d) Children eligible for Title IV-E foster care payments, but receiving SSI may also be considered for assisted guardianship when SSI is terminated.
- (3) The child has a stable and positive relationship with a prospective guardian and has lived for at least six months in the home of the prospective guardian. The Department Committee may waive the six month placement requirement for sibling groups when at least one sibling meets all other subsidized guardianship criteria.
 - (4) The prospective guardian is an approved certified relative or provider or approved certified foster parent and meets the certification documentation eligibility requirements for Title IV-E as defined in OAR 413-100-0040.
 - (5) The child may be a minor of any age if the prospective guardian is a relative. The Department will waive the age requirement for sibling groups placed with a non-relative when at least one sibling is at least 12 years of age and meets all other subsidized guardianship criteria and for children meeting the criteria outlined in OAR 413-110-0240 and referenced in 7 (a) and (b) of this rule. The age requirement is also waived for children of any age in the legal care and custody of the Confederated Tribes of the Warm Springs Reservation, Confederated Tribes of Grande Ronde, Confederated Tribes of Siletz Indians, or the Coquille Indian Tribe; these tribes have a Title IV-E Intergovernmental Agreement with the Department.
 - (6) The child cannot return home. Reunification with his or her parent(s) is not possible.
 - (7) The Department has determined through Branch Committee or Council Review as outlined in OAR 413-110-0300 through 0360 (DHS CAF Policy I-F.2 Determining the Appropriateness of Adoption as Permanency Plan), and OAR 413-110-0200 through 0252 (DHS CAF Policy I-F.3.2.1, Termination of Parental Rights), that it is unwarranted to pursue adoption for reasons that may include, but are not limited to:
 - (a) A child aged 12 years or over will not consent to be adopted and another permanency plan has been identified; or
 - (b) The parent and child have a significant bond, but the parent is unable to care for the child because of disability, and another permanent plan has been identified.
 - (8) The Department and the prospective guardian agree that the child and the prospective guardian can maintain a stable relationship and function effectively without Department supervision.

- (a) A Department committee has formally assessed the placement with a finding that continuation of the placement is in the child's best interests in that the placement supports the safety, permanency and well-being of the child;
- (b) The child has no ongoing care or financial needs beyond basic maintenance and does not require the services of a case manager; or
 - (A) The child has needs, but they do not require continued agency funding (e.g. therapy is paid through insurance); or
 - (B) The child has needs which can be met through the guardian's utilization of community resources and the guardian has agreed to access or continue to maintain those services.
- (9) The parents legally recognized and identified per policy I-A.4.3 as having a parental relationship with the child have provided written consent to the establishment of guardianship or the Department can show good cause for proceeding without parental consent for reasons not limited to the parent's incarceration, incapacity, or abandonment of the child, or parental rights having been relinquished or terminated.
- (10) The court agrees to termination of the order for Department or tribal care, custody and supervision when ordering guardianship.
- (11) The juvenile court agrees to set aside or modify an order of permanent commitment to the Department thereby relieving the Department of their responsibility for the child, including cases in which a birth parent has voluntarily relinquished custody, so that guardianship may be granted to another individual.
- (12) The child has legal resident status, or is an immigrant or citizen of the US, under the care of a relative caretaker who is residing in this county legally.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0925

Guardian Family Requirements

In order for the Department to approve a potential guardian family for Guardianship Assistance, the family must meet the following requirements:

- (1) Be a certified foster home care giver, providing care to children being considered for participation in the demonstration project. The family will have a strong commitment to the child, be a safe and suitable placement, and meet agency standards for ongoing care of the child as determined by family study or specialized guardianship assessment.
- (2) Be a foster parent or relative care giver who has demonstrated a commitment and ability to provide a safe, permanent home for the child for at least the past six months as verified through a guardianship assessment.

- (3) Require no significant ongoing case work services at the time of the establishment of guardianship and demonstrate an ability to safeguard the welfare of the child, including protection from all persons and situations which brought the child into care.
- (4) Have a means of financial support and connections to community resources.
- (5) Agree to cooperate with the Division of Child Support and the Department Children, Adult and Family Services (CAF) program and policy in performing tasks deemed necessary for support enforcement services including:
 - (a) Agreeing to submit an application for child support services, as defined in OAR 413-070-0905(6), in connection with each of the child's parents;
 - (b) Upon acquiring any right(s) to receive child support, agreeing to assign to CAF the right(s) to receive:
 - (i) current support payments;
 - (ii) any support payments that may have accrued before or after the child was placed with the guardian; and
 - (iii) any support payments that may be imposed in a future order.
 - (c) Agreeing to cooperate with the DCS and CAF and perform tasks that CAF deems necessary for any support enforcement services or proceeding(s) as defined in OAR 413-070-0905(6)(a)-(e).
 - (d) Understanding that the timing of support proceedings with respect of the child's mother and father may be different and agree to cooperate with both.
 - (e) Agreeing that the basic Guardianship Assistance monthly payment shall be contingent upon such cooperation.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0930

Guardianship Assistance Payments and Medical Coverage

- (1) The Guardianship Assistance rate shall be no more than the child's most recent monthly basic foster care rate and Title XIX personal care rate minus any regular monthly benefit other than child support payments made on behalf of the child. (A special rate payment shall not be included in the Guardianship Assistance rate.) Children residing outside the State of Oregon shall receive a payment based on the out-of-state basic foster care rate.
 - (a) The Department shall consider all other sources of income other than child support payments available to the child when determining the monthly assistance rate;

- (b) The guardian shall become payee for, as necessary, any benefits other than child support payments for the child such as social security benefits. Exceptions may be made in situations where benefits fluctuate from month to month.
 - (c) The Department shall pay the difference between any benefit other than child support payments that the child receives and the most recent foster care and personal care payment. For example, if the child receives Social Security benefits, the amount of the benefit shall be transferred to the guardian and the monthly income from these resources deducted from the total standard basic rate and personal care rate when determining the amount of assistance;
 - (d) The Guardianship Assistance monthly payment shall be contingent upon the guardian's performance of the duty, to cooperate with DCS and in doing what DCS and CAF deems necessary with respect to child support enforcement services defined in OAR 413-070-925 (5).
- (2) The child's eligibility for Title XIX personal care payments and services may continue so long as the child resides in the State of Oregon. However, the amount of the personal care rate may be reduced if the Department determines through an analysis of the child's needs that the personal care service hours previously required have decreased.
 - (3) The Department shall authorize no monthly special care rate, other than the Personal Care payment, or any special one-time payment from either State general fund or Federal sources.
 - (4) Children participating in this Waiver demonstration, to the extent they are otherwise eligible, shall be provided a full range of services under the Medicaid program which includes health care services and mental health care services. Children moving out-of-state are entitled to continue to receive Medicaid services from the State of Oregon.
 - (5) The effective date of services shall be the first date all parties have signed the Guardianship Assistance Agreement, or the date of the court order, whichever is later. It is expected that court orders will not be obtained prior to the case being approved by central office for Guardianship Assistance.
 - (6) If a child receiving guardianship assistance benefits is placed in substitute care, guardianship assistance benefits may be adjusted, continued, or suspended. If the family is involved in the child's treatment, and the plan is for the child to return home, the family may ask to have the guardianship assistance benefits suspended, continued, or adjusted to reflect current expenses. When the child returns to the care of the guardians, guardianship assistance rates will be reviewed.
 - (7) CAF Guardianship Assistance payments to legal guardians, who were agency certified foster parents for the child prior to becoming court designated guardians, shall be inalienable by any assignment or transfer and exempt from execution, levy, attachment, garnishment and other legal process under the laws of this state.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0935

The Agreement

- (1) In order for Guardianship Assistance to take place, there must be a written Guardianship Assistance Agreement between the Department and the guardian for the financial support of the child in question. The agreement shall, in part:
 - (a) Include the consent of the guardian;
 - (b) List the monthly benefit the Department is offering;
 - (c) Include the guardian's consent to and acceptance of the monthly cash benefit the Department is offering;
 - (d) Include the guardian's understanding that the benefit may not be greater than the basic foster care rate and personal care payment paid were the child is in foster care; No retroactive basic rate payment increases may be authorized. Increases in assistance payments are effective the first day of the month in which the request is made.
 - (e) Include the guardian's understanding that the benefit may be adjusted on an annual basis upon mutual agreement between the agency and the guardian.
 - (f) Include a provision for a reduction to guardian assistance payments in the event that legislative or executive branch action affecting the Department's budget or expenditure authority makes it necessary for the Department to implement budget reductions to the Guardian Assistance Program.
 - (g) Include the guardian's understanding that the guardian shall submit an application for child support enforcement services, as defined in OAR 413-070-0905(6), from each of the child's parents.
 - (h) Include the guardian's understanding that the guardian upon acquiring the right to receive child support, shall assign to CAF the right to receive.
 - (A) current support payments;
 - (B) any support payments that may have accrued before or after the child was placed with the guardian; and
 - (C) any support payments that may be imposed in a future order.
 - (i) Include the guardian's understanding that the guardian shall cooperate with DCS and CAF by performing tasks that CAF or DCS deems necessary to the support enforcement services described above in OAR 413-070-0905(6).
 - (j) Include the guardian's understanding that the basic Guardianship Assistance monthly payment shall be contingent upon the cooperation described in subsection (1)(h) of this rule.

- (2) The agreement shall also provide that children for whom the Department is making a financial or benefit type of payment shall remain eligible for medical assistance under Title XIX of the Act.
- (3) The Department shall maintain the written agreement between the Department and the guardian according to Department criteria in place at the time of the court's establishment of guardianship.
- (4) The Department shall review each guardianship agreement annually.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0937

Court Orders

- (1) At the guardianship hearing the case worker will request the court order guardianship. The caretaker is ineligible for foster care payments once guardianship is effective and Department care and custody terminated.
- (2) Guardianship Assistance may be approved regardless of whether the Order of guardianship is permanent or temporary or ordered by the juvenile court or probate court.
- (3) Guardianship Assistance will not be approved if the court establishes guardianship and orders the Department to continue supervision of the child or guardians.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0940

Title IV-E Guardianship Assistance Eligibility

- (1) The Department administers the Guardianship Assistance program in order to provide continued financial support for selected children placed with financially needy appointed guardians.
- (2) The guardianship appointment, monthly subsidy, and services shall continue without court involvement unless the child meets one of the following conditions. The Department shall cease or suspend, as appropriate, Guardianship Assistance payments on the day one of the following conditions occurs:
 - (a) The child reaches age 18 or emancipation, whichever comes first;
 - (b) Child custody or guardianship is awarded to another individual;
 - (c) The child dies;
 - (d) The child marries;

- (e) The guardian dies or terminates guardianship;
 - (f) The child is adopted;
 - (g) The child is placed in substitute care;
- (3) The department may cease or suspend, as appropriate guardianship assistance payment when:
- (a) The child is incarcerated for more than 30 days;
 - (b) The child is out of the home for more than a 30 day period or is no longer living in the home;
 - (c) It is demonstrated that the guardians are no longer legally responsible for the financial support of the child or the child is no longer receiving financial support from the guardian;
 - (d) The annual report is not filed with the Department within 30 days of the anniversary date of the court's appointment of the guardians.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0945

Annual Reviews

- (1) Eligibility reviews for Guardianship Assistance shall be conducted on an annual basis.
- (a) The guardian shall file a written report annually. The guardian shall file the report with the court within 30 days after each anniversary of the court appointment of guardianship;
 - (b) Guardians shall annually submit to the Department Central Office Adoption Unit a copy of the guardianship report required by the court within 30 days after each anniversary date of the court's appointment of the guardian(s);
 - (c) The Department shall hold the Guardianship Assistance check if the guardian does not submit to the Department the court report within 30 days after each anniversary date of the court's appointment of the guardian(s).
- (2) The Department local office Personal Care Registered Nurse shall assess Children receiving Personal Care Services Guardianship Assistance Payments annually. Personal Care assessments shall not be conducted on more than an annual basis except under extreme circumstances. Upon receiving a request from the Central Office Adoption Assistance Unit, the RN providing local Personal Care Services shall complete and submit an assessment of the child's current personal care needs to the Central Office Adoption Unit.
- (3) The basic Guardianship Assistance rate shall not automatically increase. Guardians may request an increase in the child's subsidy up to the current rate of pay for the

child's age, or up to the current rate of pay given cost of living increases or other legislatively approved increases for the basic foster care rate. Retroactive basic rate increases will not be authorized beyond the first of the month in which the request is made.

- (4) The Guardianship Assistance basic rate may increase when the guardian payee does not receive the child benefits in the amount calculated and deducted as an offset to the basic Guardianship Assistance monthly payment.
- (5) A review of the child's continuing Title IV-E eligibility status is not required for 12 months after the guardianship assistance application is signed, and during this time period it is not necessary to confirm ongoing parental deprivation in the home from which the child was removed as long as the child remains otherwise eligible to receive Guardianship Assistance. Ideally, the assistance application should be signed no earlier than 60 days prior to the anticipated hearing date on which the court will order guardianship.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0950

Eligibility Retention

- (1) The Department must review continued eligibility for Title IV-E foster care based on parental deprivation and the child's financial circumstances when children return to substitute care from a disrupted guardianship placement. The guardian's income is not considered during this review, nor is the guardian obligated to pay child support upon the child's return to substitute care. Title IV-E may be re-established based on the child's original removal from the parental or relative home if deprivation continues to exist; the child meets personal financial eligibility criteria; and all court related findings related to an initial removal are met.
- (2) Children returning to Guardianship Assistance from foster care shall resume their original Title IV-E eligibility for Guardianship Assistance without regard to parental deprivation at the time of child's return to the guardian's care or the child's eligibility status while in foster care.
- (3) Children moving from Guardianship Assistance to adoption shall remain eligible for Title IV-E adoption assistance.
- (4) The Department shall not re-establish dependency on any child placed into guardianship under this demonstration project unless the Department determines there is cause for removal from the guardian's home due to abuse or neglect or unless the Department would otherwise re-establish dependency for reasons unrelated to the expiration of the Waiver or the termination of this demonstration, such as a change in the care giver's circumstances which leaves the care giver unable to care for the child(ren).

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0955

Guardian Responsibilities for Agency Notification

The guardian shall notify the Department central office adoption/guardianship staff when:

- (1) A change in circumstances indicates that there is no longer a need for Guardianship Assistance.
- (2) The guardian has a change of address; or
- (3) The guardian is planning to move out-of-state.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0960

Vendor Attorney and Legal Payments

- (1) To legally establish guardianship, the Department shall provide payment to the vendor attorney or reimbursement of the prospective guardian's personal attorney costs according to the requirements of OAR 413-090-0500 through 413-090-0550, Payments for Providing Direct Client Legal Services (DHS CAF Policy I-E.5.5). Payments for providing direct client legal services per these administrative rules, shall be made from the local foster care prevention budget and may include:
 - (a) Payments for attorney services at the Department's currently established payment rate;
 - (b) Payment or reimbursement for mandatory filing and other various court fees incurred in filing papers to pursue the court case.
- (2) The local Department office may authorize payment, for reimbursement of or payment for the cost of newspaper publications notices of the agency's intent to establish guardianship for absent parents.
- (3) The local Department office shall not authorize payment for contested case legal services.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0965

Selection Criteria

- (1) The Department shall impose no means test with respect to prospective guardians for the selection of children to be approved for Guardianship Assistance nor for the selection of families.
- (2) In no case shall participation in the demonstration be mandatory for families.

- (3) Members of sibling groups shall be placed together unless there is an explicit local the Department office decision made that it is not in the best interest of the child or children involved to be placed together when establishing placements under the demonstration.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0970

Guardianship Social Services and Supports

- (1) The Department shall provide caretakers a range of services prior to the establishment of the guardianship. The Department shall provide an orientation to the family to assure that all family members understand the benefits and responsibilities of all participants in the guardianship demonstration project. The discussion shall also include biological and/or legal parents when possible, and particularly when the intra- and inter-familial tensions between the birth parent and care givers affect the child's and family's well-being.
- (2) Guardians shall have the same access to local Department services after the guardianship has been established as do adoptive parents, including access to the Oregon Post Adoption Resource Center and crisis intervention services.
- (3) Upon establishment of guardianship, the caseworker shall have an exit conference with the guardian family and the child and ensure the guardian family has phone numbers to call for services, if needed. The caseworker shall advise the guardian family to call Intake Screening to request services in the county in which they reside. The case worker will clarify that requesting services does not place guardianship in jeopardy. In the closing casework narrative, the caseworker shall document that s/he has informed the family of their rights and responsibilities and access to post-guardianship services.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0980

Budgetary Reductions of Guardianship Assistance

- (1) In the event that legislative or executive branch actions impacting the Department's budget or expenditure authority makes it necessary for the Department to implement budget reduction to the Guardianship Assistance Program, the Department shall notify all recipients of Guardianship Assistance of the following:
 - (a) The reason for the reduction;
 - (b) The percentage or amount that the Guardianship Assistance will be reduced; and
 - (c) The effective date of the reduced Guardianship Assistance payment.
- (2) Reductions to Guardianship Assistance payments pursuant to this rule shall be applied uniformly to all recipients of Guardianship Assistance.

- (3) Reductions to Guardianship Assistance payments pursuant to this rule shall not be subject to negotiation between the Department and the guardian family.
- (4) Reductions to Guardianship Assistance pursuant to this rule shall not constitute a change in circumstances warranting a change in the recipient's Guardianship Assistance benefits.
- (5) It is the intent of Department to restore as much as possible any Guardianship Assistance which has been reduced by operations of this rule. If additional funding becomes available to Department to restore, in whole or in part, the reductions to Guardianship Assistance payments required by this rule, the Department shall notify all recipients of Guardianship Assistance the percentage of or amount of the increase and the effective date of the increase. Any payment increase under this rule shall be applied uniformly to all recipients of Guardianship Assistance.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0981

Rate Changes

- (1) Effective February 1, 2003, the monthly payments payable under all Guardianship Assistance agreements in effect on January 31, 2003, are reduced as follows:
 - (a) A 7.5 percent reduction to the base rate of Guardianship Assistance payments is applied uniformly to all recipients of Guardianship Assistance. Oregon's new monthly basic rates are:
 - (A) Child's Age -- 0-5 -- 6-12 -- 13-18;
 - (B) Base rate -- \$350 -- \$364 -- \$449.
 - (b) The Personal Care Rate portion of Guardianship Assistance, which provides payment for additional support and supervision of the child, is reduced by ten percent to \$4.15 per hour.
- (2) Effective November 1, 2003, the monthly payments payable under all Guardianship Assistance agreements in effect on October 31, 2003, are changed as follows:
 - (a) An 8.108 percent increase to the base rate of Guardianship Assistance payments is applied uniformly to all recipients of Guardianship Assistance. Oregon's new monthly basic rates are:
 - (A) For children under six years of age—\$378.
 - (B) For children who have reached six years of age but are under the age of 13—\$393.
 - (C) For children who have reached 13 years of age but are under the age of 19—\$485.

- (b) A 2.444 percent increase to the Personal Care Rate portion of Guardianship Assistance, which provides payment for additional support and supervision of the eligible child. This rate is increased to \$4.61 per hour.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

413-070-0982

Fair Hearings

Guardians, recipients of guardianship assistance, and applicants for guardianship assistance are entitled to fair hearings concerning disputes that arise in the administration of the subsidized guardianship program.

Stat. Auth.: ORS 418.005

Stats. Implemented: ORS 418.005

Contact(s):

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Policy History:

- [09/14/99 thru 03/12/00](#)
- [03/10/00](#)
- [01/01/02](#)
- [01/09/03](#)
- [01/23/03 thru 06/20/03](#)
- [07/31/03](#)
- [04/01/04 thru 04/28/04](#)
- [3/31/09 thru 6/30/09](#)
- [7/1/09 thru 9/27/09](#)
- [9/28/09](#)
- [12/16/09 thru 6/14/10](#)
- [2/1/10 thru 6/14/10](#)
- [6/15/10](#)
- [6/30/11 thru 9/30/11](#)
- [10/01/11 thru 12/27/11](#)
- [12/28/11](#)
- [5/22/12](#)