

Lois A. Day, Administrator
Office of Safety & Permanency for Children

Authorized Signature

Number: CW-IM-11-002
Issue Date: 01/14/2011

Topic: Adoptions

Subject: Adoption Recruitment Services

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|--------------------------|--------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input checked="" type="checkbox"/> | Children, Adults and Families | <input type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input type="checkbox"/> | Other (please specify): |

Message:

This is a notification and reminder of recent changes to adoption recruitment, actions required by the field when a child has an active adoption recruitment bulletin, and the process for when a child would benefit from an individual recruitment plan.

New Adoption Bulletin Process

Effective immediately, all waiting child bulletins are posted electronically and paper bulletins are now obsolete. Workers create their Waiting Child Bulletin (form 425) and submit it along with photographs to Beckie Jackson in Central office. Beckie forwards to the Oregon Adoption Resources Exchange website (OARE). OARE is a password protected website where the waiting child bulletins for children will be filed and viewed by both adoption workers and waiting families. This website is replacing the waiting child bulletin books that local DHS offices and SNAC adoption agencies have used to retain bulletins. The website can be found at <http://www.OARE-kids.org>
Staff in need of access will need to register on OARE to obtain a password.

Important Message: In order to keep information on OARE up to date, the Adoption Program is requesting that caseworkers contact Beckie Jackson in the Adoption Program and/or OARE at oare@nwresource.org when one of the following has occurred:

1. Families have been identified for final consideration and a date for a local adoption committee or caseworker selection has been set. The child's status on

OARE will be changed to “on hold”.

2. A child has been placed in the adoptive home. The child’s status on OARE will be changed to “inactive”.

Individual Recruitment Plans

Boys and Girls Aid (BGAID) has contracted with DHS to offer specialized adoption recruitment for harder to place children. Caseworkers for children who are in need of additional assistance with recruitment may contact BGAID directly to request an Individual Recruitment Plan (IRP) for a child or sibling group. A BGAID recruiter will partner with the caseworker to develop an IRP to assist in extended recruitment. Please contact Angela Dindia, BGAID Special Recruiter, at 1-877-932-2734 if you have a child or sibling group who will benefit from this service.

Important Message: In order to meet our contractual obligations with BGAID and in order to streamline requests for expanded recruitment, all requests for recruitment activities outside the OARE website must go through BGAID. Caseworkers should not be calling other agencies or organizations directly to make a referral for expanded recruitment.

Thank you for your assistance.

If you have any questions about this information, contact:

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