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Office of Safety & Permanency for Children

Authorized Signature

Number: CW-IM-10-023

Issue Date: 11/15/2010

Topic: Protective Services

Subject: Child Fatality Protocol Revision

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): Child Welfare |

Message:

This Informational Memorandum is to inform staff that the Fatality Protocol has been revised and will be effective on December 01, 2010.

The protocol will continue to be available on the DHS website policy page, at the top of the Client Services Index. The following link will take you to the referenced policy page: http://www.dhs.state.or.us/policy/childwelfare/cross_index.htm.

The intent of the revisions is to provide further guidance in the following areas:

- Screening
- CPS Initial Contact
- Disposition
- Completing the CPS Assessment
- Staffing expectations
- Documentation expectations

Highlights of Important Changes:

- Rather than requiring two reports (Three Day Staffing Report and 30-Day Fatality Summary), there is one detailed report required (The Fatality Summary).
- “Child Known to the Department” is now “Child or Family Known to the Department”. Please refer to protocol for definition.

- Clarification on when to document, close at screening or assign reports of a child fatality.

Please read the protocol in its entirety for ALL changes.

Impacted Staff:

District managers, program managers, supervisors, CPS consultants, all caseworkers, screeners, and certification staff.

Review/Feedback:

The protocol revisions were reviewed by Policy Council. In addition, field review groups from across the State were provided an opportunity to review.

Implementation Plan:

The revised protocol will be presented at:

- Supervisor Quarterlies
- CPS Quarterlies
- District Manager/Program Manager Meeting
- CWIGG

Training and consultation can be arranged by contacting the CPS consultant in your District.

Here is a direct link to the protocol for review:

http://www.dhs.state.or.us/policy/childwelfare/im/2010/cw_im_10_023att.pdf

Please familiarize yourself with the changes and use the next two weeks to ask questions prior to the effective date.

If you have any questions about this information, contact:

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