

Lois A. Day, Administrator

Authorized Signature

Number: CW-IM-10-006

Issue Date: 02/12/10

Topic: Guardianship

Subject: Guardianship Assistance

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|--------------------------|--------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input checked="" type="checkbox"/> | Children, Adults and Families | <input type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input type="checkbox"/> | Other (please specify): |

Message: A temporary guardianship assistance rule (I-E.3.6.2) has been filed effective February 1, 2010. The temporary rule can be found at

http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-e362.pdf

Significant changes to the rule are as follows:

1. **Effective immediately**, the worker **must** complete a CF 0311g – Case Plan Addendum (Subsidized Guardianship) when guardianship assistance is being considered for a child. This form can be found on the forms server at http://dhsresources.hr.state.or.us/WORD_DOCS/CE0311G.doc
Completed CF 0311g's are to be filed in the Narrative/Assessment section of the case file.
2. The definition of a "relative", OAR 413-070-0905(12), has been expanded to include some kith and kin that would have previously been considered not related to the child in question.
3. Title IV-E eligibility criteria has been removed from the Assisted Guardianship rules and moved to I-E.6.1, Title IV-E Foster Care and General Assistance rule, which is located at http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-e61.pdf

To schedule training on the Guardianship Assistance policy, contact Cathy Reeves at 503-945-5685.

If you have any questions about this information, contact:

Contact(s):	Bonnie Klohs, Guardianship Assistance Coordinator		
Phone:	503-947-5371	Fax:	503-945-6633
E-mail:	BKLOHS@dhs.state.or.us		