

Lois A Day, Administrator

Authorized Signature

Number: CW-IM-09-028

Issue Date: 11/13/2009

Topic: Other

Subject: Procedure Manual (Youth Transitions, Chpt. 4, Sect. 29) and form updates

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): Oregon's nine federally recognized tribes, and community partners |

Message:

Chapter 4, section 29 (Youth Transitions) portion of the DHS Procedure Manual is being updated due to recent changes in the Youth Transitions Policy (formerly the Independent Living Services policy) I-B.2.3.5. Please check the Procedure Manual website at http://www.dhs.state.or.us/caf/safety_model/procedure_manual/index.html for updates.

The various youth transition and ILP forms have also been updated to reflect new policy requirements. Following is a list of the forms and a link to the updates:

CF 0069A - http://dhsresources.hr.state.or.us/WORD_DOCS/CE0069A.doc

CF 0069B - - http://dhsresources.hr.state.or.us/WORD_DOCS/CE0069B.doc

CF 0075 - - http://dhsresources.hr.state.or.us/WORD_DOCS/CE0075.doc

CF 0076 - - http://dhsresources.hr.state.or.us/WORD_DOCS/CE0076.doc

CF 0077 - - http://dhsresources.hr.state.or.us/WORD_DOCS/CE0077.doc

CF 0078 - - http://dhsresources.hr.state.or.us/WORD_DOCS/CE0078.doc

CF 0080 -- - http://dhsresources.hr.state.or.us/WORD_DOCS/CE0080.doc

Instructions for the forms will be listed as appendices to the Youth Transitions section of the Procedure Manual. The forms are to be implemented immediately. Please discontinue using the old versions of the above forms.

Training is available on the new Youth Transition requirements. Please check the DHS Learning Center for class availability. To schedule a training for your office, contact Carrie van Dijk at 503-945-5807 (carrie.vandijk@state.or.us).

If you have any questions about this information, contact:

Contact(s):	Rosemary Iavenditti		
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E-mail:	rosemary.iavenditti@state.or.us		