

Nancy K. Keeling  
**Authorized Signature**

**Number:** CW\_IM\_09\_004  
**Issue Date:** 02/27/2009

**Topic:** Adoptions

**Subject:** International Procedure for Adoption by a Relative in a Foreign Country

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors       |
| <input type="checkbox"/> Area Agencies on Aging                   | <input type="checkbox"/> Health Services                      |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers               | <input type="checkbox"/> Other (please specify):              |

**Message:** A new section is added to the Procedure Manual's Chapter V-- Adoption, Guardianship and Other Permanency Plans. This new procedure refers to cases on which relatives in other countries would like to adopt children for whom adoption is the permanent plan. This guides caseworkers and adoption workers presenting families at adoption committee. The highlights include direction in these areas: emphasis placed on consideration of relatives, Adoption Assistance related to foreign placement, disclosure of information about the child, preparation for adoption committee, and court dismissal of jurisdiction. This procedure replaces the section titled IV. Substitute Care Services, DHS Placement Services, International Placements in the yellow covered booklets "Child Welfare and International Issues" of Fall 2008 and Summer 2006.

For questions related to consular office contacts, please call Gloria M. Anderson. For questions related to adoption placement issues, call Francine Florendo or Ann Bennett. For questions related to legal assistance issues, call Gail Schelle or the legal assistance specialist assigned to the specific case.

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Francine Florendo		
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