

Nancy K. Keeling  
**Authorized Signature**

**Number:** CW\_IM\_08\_021  
**Issue Date:** 11/05/2008

**Topic:** Foster Care

**Subject:** Consular Notification - Vienna Convention

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors       |
| <input type="checkbox"/> Area Agencies on Aging                   | <input type="checkbox"/> Health Services                      |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers               | <input type="checkbox"/> Other (please specify):              |

**Message:**

Information on Consular Notifications - Vienna Convention has been added to the electronic version of the Child Welfare Procedure Manual. The information can be found under [Chapter II, Assessment, Section 19, Notifications](#). This information has been added due to the immediate need for staff to be aware of and to follow these procedures when working with a child who is a foreign national of another country or a dual citizen of Mexico. This information will be released in the hard copy version of the procedure manual once the rewrites of Chapter 2 have been completed. In the meantime, we ask that you print this information and put it into your hard copy of the procedure manual. This information was previously sent on 3/21/04 as an Information Memoranda:Vienna Convention on Consular Relations

*If you have any questions about this information, contact:*

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