

Nancy K. Keeling

Authorized Signature

Number: CW_IM_08_018

Issue Date: 09/17/2008

Topic: Adoptions

Subject: Disclosure of Information on the Child to Adoptive Parents

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Message: CAF staff are instructed to provide full disclosure of information on the child to selected adoptive parents prior to the placement of the child into their home. Disclosure occurs as outlined on the CF963 (Required Information for Adoption Workers and Adoptive Parents) form. Once all disclosure items have been submitted to the adoptive family, the signed CF 963 form is to be submitted to the Adoptions Unit at the state program office in Salem. The adoptions unit will then track the receipt of these forms.

(Further information on disclosure can be accessed in Chapter 5 of the Child Welfare Procedure Manual, pages 7 through 13.)

Further information is forthcoming pending clarification from the AAG's office.

If you have any questions about this information, contact:

Contact(s):	Ann Bennett		
Phone:	503-945-5998	Fax:	503-945-6633
E-mail:	ann.j.bennett@state.or.us		