

Nancy K. Keeling

**Authorized Signature**

**Number:** CW\_IM\_08\_009

**Issue Date:** 04/09/2008

**Topic:** Protective Services

**Subject:** Safety Plans and Protective Actions

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors       |
| <input type="checkbox"/> Area Agencies on Aging                   | <input type="checkbox"/> Health Services                      |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers               | <input type="checkbox"/> Other (please specify):              |

**Message:** The purpose of this memorandum is to bring your immediate attention to the current Oregon Administrative Rule regarding safety planning.

At the completion of a Child Protective Services assessment, if a safety plan or protective action is necessary to keep a child safe then a case **must** be opened.

This expectation is outlined in the Assessment Policy, I-AB.4, specifically the Safety Analysis section, 413-015-0445. **Compliance with this Administrative Rule is a requirement.**

If you have additional questions about these directions or have related case consultation needs, please contact the CPS consultant assigned to your district, CAF Field Services (Marge Reinhart) or the Child Protective Services Program (Kim Carnine)

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Kim Carnine (or the new CPS Program Manager after April 28, 2008)		
<b>Phone:</b>	(503) 945-6696	<b>Fax:</b>	(503) 378-3800
<b>E-mail:</b>	<a href="mailto:kkcarnine@dhs.state.or.us">kkcarnine@dhs.state.or.us</a>		