

Nancy K. Keeling

**Authorized Signature**

**Number:** CW\_IM\_07\_009

**Issue Date:** 05/15/2007

**Topic:** Foster Care

**Subject:** Monitoring Child Safety in Residential Care

**Applies to (check all that apply):**

- |                                     |                               |                          |                                      |
|-------------------------------------|-------------------------------|--------------------------|--------------------------------------|
| <input type="checkbox"/>            | All DHS employees             | <input type="checkbox"/> | County Mental Health Directors       |
| <input type="checkbox"/>            | Area Agencies on Aging        | <input type="checkbox"/> | Health Services                      |
| <input checked="" type="checkbox"/> | Children, Adults and Families | <input type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/>            | County DD Program Managers    | <input type="checkbox"/> | Other (please specify):              |

**Message:** Child Welfare Policy [I-B.1, Monitoring Child Safety](#) has been revised to provide additional oversight of child safety when a child is placed in a licensed private child caring agency. OAR 413-080-0059(3) has been amended to reflect this change.

When a caseworker cannot confirm the safety and well being of a child in a treatment foster care or residential treatment facility, in addition to the required contact with the child-caring agency's management, the caseworker must provide information to the Department's Child-Caring Agency Licensing Program. Information can be provided by phone report to Inez Andrus at 503-947-5168 or by an email report to either Kathy Spear or Tom van der Veen.

When, after a subsequent visit, the issues have been resolved, the caseworker must report that information to both the child-caring agency's management and the Department's Child-Caring Agency Licensing Program.

When, after a subsequent visit, the issues have not been resolved, the caseworker must report information and any further actions taken to provide child safety and well being to both the child-caring agency's management and the Department's Child-Caring Agency Licensing Program.

The report must contain the following information:

1. Name of Child in Substitute Care;
2. Date of the contact;
3. Name of the child-caring agency and the treatment foster home or residential treatment facility;

4. Behaviors, conditions, or circumstances of concern (or how concerns were resolved as observed during a subsequent contact);
5. Any immediate actions taken to provide safety and well being for the child;
6. Name of child-caring agency management person contacted.

Updates to Chapter III, Section 9, D. of the Procedure Manual will be made at a later date. Caseworkers and supervisors may want to copy this IM and insert into Section 9.D. of the manual for reference.

*If you have any questions about this information, contact:*

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|--------------------|--|-------------|--------------|
| <b>Contact(s):</b> | Donna Keddy  |             |              |
| <b>Phone:</b>      | 503-945-6688   | <b>Fax:</b> | 503-947-5084 |
| <b>E-mail:</b>     | <a href="mailto:donna.keddy@state.or.us">donna.keddy@state.or.us</a> |             |              |