

Marge Reinhart

Authorized Signature

Number: CW-IM-07-002

Issue Date: 02/02/2007

Topic: Systems Issues

Subject: Protecting information in FACIS and IIS so that it is not accessible to those who have not been granted access to cases identified as sensitive.

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Message: You may or may not be aware that when a case is designated as sensitive, the address and other case information has still been displaying. The intent of designating a case as sensitive was to protect all information that might compromise a client's safety. The concern is that information, such as the address, being accessible may place a client at risk depending upon the reason that the case was made sensitive to begin with.

Changes are being made to FACIS and IIS to assure that every case designated sensitive will have all case information masked. Of course, all information, including address information, will be available to those granted access to a particular sensitive case.

If you have any questions about this information, contact:

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