

Case #: _____ Case Name: _____
Children's Names: _____

ICWA SEARCH CHECKLIST

Purpose: Provide a checklist for tracking and documenting the ICWA diligent search process. This is an optional tool for workers.

I. The Inquiry (1st letter 60 days & 2nd letter 15 days)

Letters:

Phone Contact:

II. Notice to Tribes (Registered, Return Receipt Required)

Notice Sent:

24 Hour Notification of Oregon Tribes:

Other Phone Contact:

III. Responses Received to Inquiries, Notices or Phone Contacts

Responses to Inquiries:

Responses to Notices:

No Response Received (document effort for a response):

IV. Documentation to FACIS (Indicate when completed)

FACIS Updated:

FACIS Completed: