

Lois A. Day, Administrator
Office of Safety & Permanency for Children

Authorized Signature

Number: CW-AR-10-004
Issue Date: 07/15/2010

Topic: Forms

Due Date: 09/01/2010

Subject: New Adoption Assistance/Guardianship Assistance Application

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|--------------------------|--------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input checked="" type="checkbox"/> | Children, Adults and Families | <input type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input type="checkbox"/> | Other (please specify): |

Action Required:

The Adoption Assistance Family Application (CF 0969b) and the Guardianship Assistance Application (CF 0974) have been combined into one application form.

The Adoption Assistance Family Application and Guardianship Assistance Application (CF 0969B) is now available at the Distribution Center. Instructions for ordering forms from the Distribution Center can be found at:

<http://dhsforms.hr.state.or.us/Forms/orderingforms.pdf>

Effective September 1, 2010, all applications for both programs must be submitted to Central Office using the new CF 0969b (revised 2/16/10).

Please recycle all older versions of the CF 0969b (Adoption Assistance Application) and CF 974 (Guardianship Assistance Application).

Reason for Action: The necessary applicant and expense information is now the same for both programs due to changes in Federal law.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

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