

Lois Ann Day

Authorized Signature

Number: CW_AR_09_002

Issue Date: 07/01/2009

Topic: Foster Care

Due Date: 07/01/2009

Subject: Foster Care Rate Redesign

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Action Required:

1. Please review all forms. Forms can be accessed through the following link:

<http://www.oregon.gov/DHS/admin/forms/>

Print copies as needed.

CF 802 CANS Screening Referral
CF 803 CANS Results (Ages 0-5)
CF 804 CANS Results (Ages 6-20)

CF 172B, Personal Care Services Referral
CF 172 PCSA, Personal Care Services Assessment
CF 172 PCSP, Personal Care Services Plan

CF 0985 Incident Report (revised 7/09)
CF 0984 Physical Restraint (revised 7/09)
CF 0994 Supervision Plan (revised 7/09)

DHS 305 Plans and Services Code Sheet (revised 7/09)

2. Please recycle any of the following forms, which are obsolete effective 7/1/09.

CF 0172A Special Rate Foster Care Authorization – NPC (12/02)
CF 0172G Personal Care Services Assisted Guardianship Authorization (12/04)
CF 0172 MD Physician's Order Request – Letter (5/04)
CF 0172 RN Personal Care Services RN Assessment and Care Plan (10/05)

- CF 0985 Incident Report (4/1/2007)
- CF 0984 Physical Restraint Intervention (2/1/2007)
- CF 0994 Behavior Intervention Plan (5/1 2007)
- CF 1010 Behavior Log (3/1/2007)

3. Data entry staff, please note revised IIS 305 code sheet, and instructions for use of new codes. Also, please refer to CR-AR-09-001 located at http://www.dhs.state.or.us/policy/childwelfare/ar/2009/ar_2009.htm for additional information about data entry during the transition to new payment rates effective September 1, 2009.

Two documents are attached to further explain use of new service codes, and responsibilities for data entry.

4. All casework staff, supervisors and managers, please review the Interim Procedures. Office Managers please make copies of Interim Procedures for all casework staff, supervisors and managers and a supply of the CANS tools(when available) for casework staff, supervisors and managers as reference.

Forms are available on the DHS Forms Directory and can be accessed as needed.

Reason for Action: The transition to the new foster care rate design has begun. Several actions need to occur during the transition in July and August. Concurrently new procedures, new coding and data entry processes will begin. Please take all of the actions required.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s):	Ryan Vogt Tom Progin Aj Goins		
Phone:	503-945-6120 503-945-6347 503-945-6897	Fax:	503-373-7492
E-mail:	Ryan.vogt@state.or.us tom.progin@state.or.us a.j.goins@state.or.us		