

Nancy K. Keeling, OSPC Administrator
Authorized Signature

Number: CW-AR-05-004
Issue Date: 05/17/2005

Topic: Systems Issues

Due Date: 06/01/2005

Subject: Non-Reasonable Efforts Findings

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Action Required:

When a “non-reasonable efforts” finding is received from the Juvenile Court or Citizen Review Board, the caseworker shall notify their immediate supervisor and Child Welfare Manager. The Child Welfare Manager shall ensure that a notification of the non-reasonable effort findings is e-mailed to Jim Neely and Sue Ford with a copy to Kathy Steiner, CAF Field Administration. The notification shall include the case name, caseworker name, the date of the court or CRB and a brief explanation for the finding. CAF Field Administration will consult with the local branch office on action steps necessary.

Reason for Action:

In order to take corrective action on case specific issues or system related issues, it is imperative this information be forwarded to CAF Field Administration for action and field assistance. This decision was made at the Child Welfare Managers meeting on April 13, 2005.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s):	Kathy Steiner, Child Welfare Operation Analyst		
Phone:	503-945-6659	Fax:	503-373-7492
E-mail:	Kathy.Steiner@state.or.us		