

**Number:** DO-PT-04-013

**Issue Date:** 10/19/2004

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**Authorized Signature**

**Topic:** Agency-wide Policy

**Transmitting (check the box that best applies):**

- New Policy   
  Policy Change   
  Policy Clarification   
  Executive Letter  
 Administrative Rule   
  Manual Update   
  Other: \_\_\_\_\_

**Applies to (check all that apply):**

- All DHS employees                     
  County Mental Health Directors  
 Area Agencies on Aging                     
  Health Services  
 Children, Adults and Families                     
  Seniors and People with Disabilities  
 County DD Program Managers                     
  Other (please specify):

Policy/Rule Title:	Political Activity		
Policy/Rule Number(s):	DO-010-003	Release No:	3.0
Effective Date:	10/19/2004	Expiration:	N/A
References:	<a href="#">ORS 247.208</a> , <a href="#">ORS 260.432</a> , <a href="#">National Voter Registration Act</a> , <a href="#">Federal Hatch Act for State and Local employees</a> , <a href="#">Restrictions on Political Campaigning for Public Employees (ORS 260.432) Quick Reference</a>		
Web Address:	<a href="http://www.dhs.state.or.us/policy/admin/exec/010_003.htm">http://www.dhs.state.or.us/policy/admin/exec/010_003.htm</a>		

**Discussion/Interpretation:** This Policy has been revised to include information regarding restrictions set forth in the National Voting Rights Act. DHS recently received clarification from the Secretary of States Office and the Department of Justice on restrictions when conducting voter registration.

The revision also provides clarification on employee’s rights in running for public office and material that can be posted on Union bulletin boards.

**Implementation/Transition Instructions:** Managers are expected to ensure their staff understand and comply with the policy.

**Training/Communication Plan:** This policy transmittal provides formal announcement of the policy revisions. No specialized training is planned or required.

**Local/Branch Action Required:** Local offices must ensure compliance with Section 5 of the policy, *Required Posting of Notices*.

**Central Office Action Required:** Respond to questions or concerns, review the policy and procedures annually and update as necessary.

**Field/Stakeholder review:**      Yes      No

**If yes, reviewed by:** SDA managers, DHS Cabinet, DHS SEIU Statewide Officers.

**Filing Instructions:** No paper copies are distributed for filing. DHS Agency-wide policies are located on the DHS web site at <http://www.dhs.state.or.us/policy/admin/>

*If you have any questions about this policy, contact:*

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