

Number: DO-PT-04-011

Issue Date: 09/24/2004

Authorized Signature

Topic: Agency-wide Policy

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other: _____

Applies to (check all that apply):

- All DHS employees
 County Mental Health Directors
 Area Agencies on Aging
 Health Services
 Children, Adults and Families
 Seniors and People with Disabilities
 County DD Program Managers
 Other (please specify):

Policy/Rule Title:	Political Activity		
Policy/Rule Number(s):	DO-010-003	Release No:	2.0
Effective Date:	09-26-04	Expiration:	N/A
References:			
Web Address:	http://www.dhs.state.or.us/policy/admin/exec/010_003.htm		

Discussion/Interpretation: This policy has been revised to clarify appropriate political activity at the Department of Human Services and to inform employees of their rights and obligations under the federal Hatch Act, ORS 260.432 and DHS policy.

Implementation/Transition Instructions: Managers are expected to ensure their staff understand and comply with the policy.

Training/Communication Plan: This policy transmittal provides formal announcement of the policy. No specialized training is planned or required.

Local/Branch Action Required: Local offices must ensure compliance with Section 5 of the policy, *Required Posting of Notices*.

Central Office Action Required: Respond to questions or concerns, review the policy and procedures annually and update as necessary.

Field/Stakeholder review: Yes No

If yes, reviewed by:

Filing Instructions: No paper copies are distributed for filing. DHS Agency-wide policies are located on the DHS web site at <http://www.dhs.state.or.us/policy/admin/>

If you have any questions about this policy, contact:

Contact(s):	Pat Bouchie		
Phone:	503-945-6664	Fax:	503-378-3689
E-mail:			