

10. Determine the County to Which the CPS Assessment will be Referred

Procedure

- When referring a report of child abuse for a CPS assessment, the screener must determine the appropriate local Child Welfare office to which to refer the report. As required by OAR 413-015-0213, the screener must refer the CPS assessment to the local Child Welfare office in the county where the child resides, and that county is responsible for completing the CPS assessment unless the alleged child abuse or neglect occurred in a foster home or residential care facility.
- When the alleged child abuse or neglect occurred in a foster home or a residential care facility, the screener must refer the CPS assessment to the local Child Welfare office in the county where the alleged child abuse or neglect occurred, and that county is responsible for completing the CPS assessment. Foster homes or residential care facilities often have children from multiple counties. In these situations, the local Child Welfare office where the home or facility is located can best coordinate with the local LEA and with other counties where children may need to be interviewed.
- The district managers in the affected counties must jointly approve any exceptions. When a joint decision cannot be made, the CPS program manager or designee must approve the exception.
- As a courtesy, and to assist with the CPS assessment process, when the child resides in a different county than the county where the alleged child abuse or neglect occurred, CPS workers may be assigned in the county of the child's residence and the county where the alleged child abuse or neglect occurred. The county responsible for completing the CPS assessment is described above.